

Vivekanand College, Kolhapur
Department of B.B.A. (Bachelor of Business Administration)
 Academic Planner For the Year 2018-2019




Mon th	SR. NO.	ACTIVITIES FOR SEM I, III & V	B.B.A.I	B.B.A.I I	BBAlII	
Jun-18	1	Starting of New Academic Year	√	√	√	
	2	Faculty Meeting -Work Load Distribution	√	√	√	
	3	Admission Process	√	√	√	
	4	Framing of Departmental Time-Table	√	√	√	
Jul-18	1	Introducing Syllabus	√	√	√	
	2	Updating teacher profile	---	---	---	
	3	Ppt On Mega Project	---	√	√	
	4	Guide Allotment of Mega Project Work	---	√	√	
	5	Result analysis and placement analysis	√	√	√	
	6	Circulating Question Bank	√	√	√	
	7	Celebration of Guru Pornima (Alumni Interaction- coaching)	√	√	√	
	8	Repeaters follow up	√	√	√	
	9	Celebration of the World Population Day	√	√	√	
	10	BBA Fondation Programme (Rangoli, scetch competition)	√	√	√	
	11	Alloting Assignments for each class	√	√	√	
	12		Collection of document	√	√	√
			Students progressing for PG			
		Students persuing for higher study				
13	Students placed in renowned companies					
13	Library Visit	√	√	√		
Aug-18	1	Maintain alumni record	√	---	---	
	2	Business Quiz	√	√	√	
	3	Surprise / Open Book Test	√	√	√	
	4	Mock teaching	√	√	√	
	5	ISR activities	√	√	√	
	6	Trek	√	√	√	
SEPT. 2018	1	Reviewing Students Attedance Record	√	√	√	
	2	Celebration of Teachers Day	---	---	---	
	3	Industrial Visit	√	√	√	
	4	Wall paper inaugration - collect articles from students	√	√	√	
	5	Role playing	√	√	√	
Oct-18	1	surprise test	√	√	√	
	2	Question paper Solution	√	√	√	
	3	Checking question bank	√	√	√	
	4	Students presentation (seminar subject wise)	√	√	√	
	5	Internal marks for II and III year	√	√	√	
Nov-18	1	New Sem II, IV & VI Starts	√	√	√	
Dec-2018	1	Introduction to Syllabus	√	√	√	
	2	World AID Day Article (poster presentation activity, role play)	√	√	√	
	3	Question Bank ✓	√	√	√	
	4	Guest lecture ✓	√	√	√	
	5	Writing for Periodicals	√	√	√	
	6	Annual Day Prize Distribution	√	√	√	
	7	Group Discussion on current issue	√	√	√	

Academic Planner For the Year 2018-2019

Mon th	SR. NO.	ACTIVITIES FOR SEM I, III & V	B.B.A.I	B.B.A.I I	BBAIII
JAN. 2019	1	New Year Welcome Article	√	√	√
	2	Mock teaching	√	√	√
	3	Cultural activity - traditional day	√	√	√
	4	Open book test	√	√	√
	5	Students participation in inter college compitions	√	√	√
	6	Repeaters Followup	√	√	√
FEB. 2019	1	Syllabus Completion	√	√	√
	2	Question Paper Solution	√	√	√
	3	Mega Project Completion	√	√	√
	4	Surprise test	√	√	√
MARCH 2019	1	Group Discussion	√	√	√
	2	Assignment Submission	---	√	√
	3	Internal mark	√	√	√
APRIL 2019	1	Viva-Voce Examination of BBA Part III	---	√	√
	2	Reviewing records and documents	√	√	√
	3	Term- End	√	√	√




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