

Department of BBA
Vivekanand College,
(Autonomous)
Kolhapur
Date – 3/9/19

To
The Principal
Vivekanand College,
(Autonomous)
Kolhapur

Subject :- Permission for Mock Teaching Activity

Respected Sir, Department of BBA is planning to organize Mock Teaching Activity on the occasion of Teacher's Day which is going to be held on 5th September, 2019.

Kindly allow us to organize the same.

Thanking You,




Yours Truly,


Coordinator BBA
Vivekanand College
Kolhapur (Autonomous)

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Go-ru...

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VIVEKANAND COLLEGE
ESTD
JUNE
1964
KOLHAPUR AUTONOMOUS

Education is for Knowledge, Science & Culture.
- Shikshanmaharshi Dr. Bapuji Salunkhe
Shri Swami Vivekanand Shikshan Sanstha, Kolhapur

Vivekanand College (Autonomous), Kolhapur

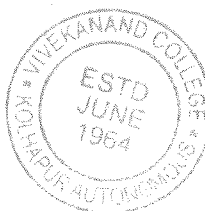
Department of BBA

Important Notice

04/01/2019

All BBA students are hereby informed that on the occasion of Teachers Day, our department has organized **Mock -- Teaching Activity**.
Timetable for mock -teaching is as follow

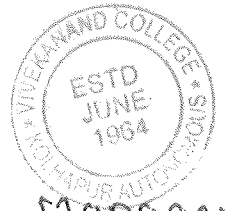
Sr .No	Name of the students	Topic	Time	Class
1	Mr. Krishnraj Palghat	Steps in Planning Process	8.00 to 8.15	BBA I
2	Mr.Ruturaj Waingade	Journal Entries	8.15 to 8.20	BBA I
3	Mr.Rutwik Patil	Marketing Concept	8.20 to 8.40	BBA I
4	Ms Pranoti Khot	Types Of Marketing	8.40 to 9.00	BBA I
5	Ms Rutuja Nalawade	Statistical Techniques for Business	8.00 to 8.15	BBA II
6	Mr.Omkar Chougule	Business Economics	9.15 to 9.20	BBA I
7	Mr .Mahesh Jadhav	Types of Entrepreneur	8.15 to 8.20	BBA II
8	Mr .Sarvesh Powar	Problem on Cash Budget	8.20 to 8.40	BBA II



Co-ordinator, B. B. A.
Vivekanand College,
Kolhapur.

MOCK TEACHING ACTIVITY

SUB:- Principles of Management.

Topic :- Principles of scientific Management
by F.W. Taylor.

Sr. NO	Name of students	Roll No.	Sign.
01	Krishnaraj. A. Palghat	9541	<u>Kpalghat</u>
02.	Malhar D. Kulkarni	9526	<u>M. D. Kulk</u>
03.	Rudvik P. Yeware	9580	<u>RP Yeware</u>
04.	Patil Siddhant Satish.	9553	<u>Satish Patil</u>
05	Kuturaj Waingade	9577	<u>Kuturaj Waingade</u>
06)	Rohi Suryajant	9586	<u>Rohi</u>
07]	Patil Shubham Balasaheb (BBAT)	9554	<u>Shubham</u>
8.	Aditya. K. Sunarpal	9562	<u>Aditya Sunarpal</u>
9.	Raviraj S. Koh.	9524.	<u>Raviraj Koh.</u>
10.	Mandar S. Dane.	9559	<u>Mandar Dane</u>
11.	Sankal P. Chougale.	9513	<u>Sankal Chougale</u>
12.	Swarnil S. Mali	9531	<u>Swarnil Mali</u>
13	Vaibhav. R. Patil.	9555	<u>Vaibhav Patil</u>
14)	Pratik. S. Gadkari	9517	<u>Pratik Gadkari</u>
15]	Prithviraj -v. Jadhav	9520	<u>P.V. Jadhav</u>
16]	Sahket Bhandare	9703	<u>Sahket Bhandare</u>
17]	Omkar A. Chougale	9704	<u>Omkar Chougale</u>
18.	Aundhakar Ganeshwar	9503	<u>Aundhakar</u>
19.	Sayali Salokhe.	9561	<u>Sayali Salokhe</u>
20.	Arpita Reut.	9559	<u>Arpita Reut</u>
21]	Akanksha Tikode	9572	<u>Akanksha Tikode</u>
22]	Priya more.	9535	<u>Priya more</u>
23]	Divya Ratwani	9558	<u>Divya Ratwani</u>
24)	Bhumika Parihar	9543	<u>Bhumika Parihar</u>

Date : 5 - 9 - 2019

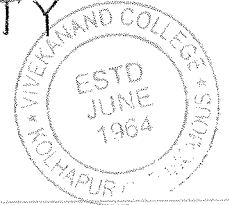
Department of BBA

NAME : Ruturaj Waingade
BBAI

MOCK - TEACHING - ACTIVITY

SUB: Account

Topic: Journal entries.



S.R.NO.	NAME of The student's	Roll NO	Sign.
01	Krishnaraj. A. Palghat	9541	<u>Kpalghat</u>
02.	Prathamesh. M. Patil	9547	<u>MP</u>
03.	Malhar D. Kulkarni	9526	<u>M.D. Kulkarni</u>
04.	Vaibhav. R. Patil.	9555	<u>Vaibhav</u>
05.	Patil Siddhant Satish	9553	<u>Siddhant</u>
06.	Patil Suryajit Prakash	9556	<u>Patil</u>
7.	Raviraj S. Koli	9529	<u>Raviraj S Koli</u>
8.	Aditya K. Sankar	9562	<u>Aditya K Sankar</u>
9.	Sankalp Chougale	9513	<u>Sankalp</u>
10.	Meender S. Rame.	9557	Meender
11.	Sayali Sawkhe	9561	<u>Sawkhe</u>
12.	Arpita Raut.	9551	<u>Arpita</u>
13.	Akanksha Tikode.	9572	<u>Akanksha</u>
14.	Priya More.	9535	<u>Priya</u>
15.	Divya Kadwani	9558	<u>Divya</u>
16.	Bhumika Parihar.	9543	<u>BParihar</u>
17.	Rutwik P. Yeware	9580	<u>Rutwik</u>
18.	Prithviraj v. Jadhav	9520	<u>P.V. Jadhav</u>
19.	Swapnil S. Mali	9531	<u>Swapnil</u>
20.	pratik. s. Gadkari	9511	<u>Pratik</u>
21.	Ganesh Aundhakar	9503	<u>G</u>

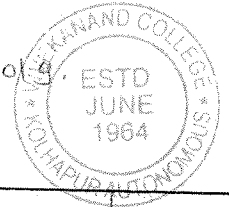
Mock Teaching Activity.

Department of BBA

SUB: Financial Accounting.

Date: 05/09/2019

Roll no: 9526



Sr. No.	Name of Student	Roll No.	Sign.
01.	Krishnaraj. A. Palghat	9541	<u>K Palghat</u>
02.	Prathamesh. M. Patil.	9547	<u>Prath</u>
03.	Kuturaj. A. Waingade	9577	<u>K Waingade</u>
04.	Siddhant Patil	9553	<u>Siddhant</u>
05)	Pahl Suryajest	9586.	<u>Pahl</u>
06.	Raviraj S. Koli	9524.	<u>Raviraj</u>
07.	Aditya K. Sambram	9562	<u>Aditya</u>
08.	Mandow S. Rame.	9557	<u>Mandow</u>
09.	Swapnil S. Mali	9531	<u>Swapnil</u>
10.	Vaibhav. R. Patil.	9555	<u>Vaibhav</u>
11.	Sankalp Chougale.	1913	<u>Sankalp</u>
12.	Sayuri Salokhe.	9561	<u>Sayuri</u>
13.	Arpita Raut.	9559	<u>Arpita</u>
14.	Akanksha Tikode.	9572	<u>Akanksha</u>
15.	Priya More.	9535	<u>Priya</u>
16.	Divya Katwani	9558	<u>Divya</u>
17.	Bhumika Parihar	9543	<u>B Parihar</u>
18.	Rutwik P. Yewase	9580	<u>Rutwik</u>
19.	Priithviraj V Jadhav	9520	<u>P.V Jadhav</u>
20)	Pratik. S. Gadkari	9517	<u>Pratik</u>

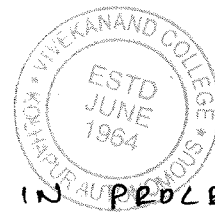
Date: 05/09/2019

DEPARTMENT OF BBA
MOCK TEACHING ACTIVITY

ROLLNO: 9541

SUB:- PRINCIPLES OF MANAGEMENT

TOPIC:- PLANNING, STEPS INVOLVED IN PROCESS
OF PLANNING.



SR.NO	NAME OF THE STUDENT	ROLL.NO.	SIGN.
1	Mahar Kulkarni	9526	<u>M.M. Kulkarni</u>
2.	Prathamesh M. Patil	9547	<u>PMR</u>
3.	Patil Siddhant Satish	9553	<u>Siddhant</u>
4.	Ruturaj A. Waingade	9577	<u>RA Waingade</u>
5.	Raviraj S. Koli	9524	<u>Raviraj S Koli</u>
6.	Aditya K. Sankpal.	9562	<u>Aditya</u>
7.	Mamlesh S. Rane.	9557	<u>Mamlesh</u>
8.	Sankalp Chougale,	9513	<u>Sankalp</u>
9.	Sayali Salokhe.	9561	<u>Ssalokhe</u>
10.	Arpita Raut.	9559	<u>Arpita</u>
11.	Akanksha Tikode	9572	<u>Akanksha</u>
12.	Priya More.	9535	<u>Pmore</u>
13.	Divya Rabwani	9558	<u>Divya</u>
14.	Bhumika Panhar	9543	<u>B Panhar</u>
15.	Vaibhav. R. Patil.	9555	<u>Vaibhav</u>

Name :- Krishnaraj . Ananth . Palraj .

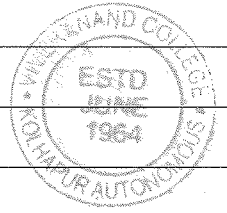
Rollno :- 3541

Std :- BBA - I .

Subject :- Principles of Management

Topic :- Planning : Meaning, definition and Steps involved in planning process.

Date :- 05-Sept 2019.



* PLANNING *

(* MEANING :

- (+) Planning is the foremost, fundamental and important function of management.
- (+) It is the process of setting goals and choosing the means to achieve these goals.
- (+) It is the starting point of management process and all other functions of management are related to and dependent on planning function.
- (+) It is an organised foresight and corrective hindsight.
- (+) The process starts with assumption of future that it will be different from present and it attempts to determine how enterprise can take advantage of that difference.
- (+) It is clear that without planning the individual activity and organisational activity will be ineffective.

(*) Definition :-

1. Koontz and O'Donnell :- "Planning is nothing but deciding in advance what to do, how to do and when to do it and who is to do it."
2. George Thayer Terry :- "Planning is the selecting and relating of facts and the making and using of assumptions regarding the future in the visualization and formulation of proposed activities believed necessary to achieved desired results."
3. James Stoner :- "Planning is the process of establishing goals and a suitable course of action for achieving those goals."

* STEPS INVOLVED IN PLANNING PROCESS :-

(1) ANALYZING THE FACTORS AFFECTING THE FUTURE:

- (+) Planners should be looking forward to the factors which will affect the company's future opportunity.
- (+) These factors are mainly the environment, the internal conditions and obligations of the enterprise.

(2) FORECASTING THE FUTURE ENVIRONMENT :-

- (+) Business forecasting is the calculation of probable events to provide against future uncertainties.
- (+) Thus it is an estimate of future conditions.



- (+) It is possible to visualise the future events on the basis of study made respect to environment. It can include variety of elements including:
 - (i) estimates of general conditions in total economy.
 - (ii) estimates of specific conditions in total economy, affecting company business.
 - (iii) estimates of markets for the company's current product line.
 - (iv) estimates of ~~specific~~ total demand for the product sold by the company.

[3] ESTABLISHING CONDITIONS AND ASSUMPTIONS :-

- (+) After estimates based on forecasting have been made, logical development of assumptions from these known facts is the next step.
- (+) The manager has to put together lists of information and fill in the gaps.
- (+) Through necessary he will picture the future.

[4] ESTABLISHING OBJECTIVES :-

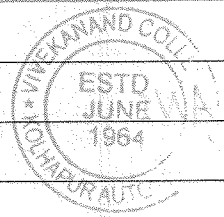
- (+) A plan is described as a statement of objectives to be attained in the future and an outline of steps to reach them.
- (+) objectives have to be established to give a sense of direction in which the efforts of organisation are to be made.
- (+) Hence to achieve the particular goal, setting of objectives is necessary for each manager.

5] DECISION MAKING AND CHOOSING BETWEEN ALTERNATIVES :-

- (+) The life of a manager is a perpetual decision making activity.
- (+) whatever a manager does, he does through decision making.
- (+) Making decisions either can be time wasting or it can be managers best means of solving the problem of time utilization.
- (+) The decision depends on Diagnosing of a problem, Analyzing the problem, developing alternative solutions, finding the best solution & making the choice and making the decision effective one.

6] POLICING AND ESTABLISHING PROGRAMMES AND PROCEDURES :-

- (+) After choosing an alternative for the solutions, some policies, programmes & procedures should be implemented.
- (+) Policy making is an important process of planning they are general statements that serve as guides for the actions of managers.
- (+) Unlike policies, procedures state exactly what to do and they reduce the judgement a person may use in solving a problem solving, he must follow the procedure as laid down.



Name : Ruturaj Ashok Wlaingade

Q Journalise the following transaction for the month of November. 2010.

1] Mr. Vijay started business with cost ₹ 10,000.

2] Purchases goods ₹ 2000 for Cash

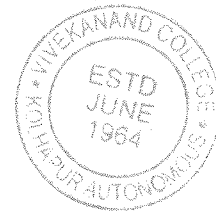
4] Paid Salary ₹ 500


5] Sold goods for Cash ₹ 1500

10] Paid insurance premium ₹ 500.

A Report on Mock Teaching

- **Day-** Thursday
- **Date-** 05 September 2019
- **Time-** 7.30 to 11:15 AM
- **Venue-** Room No. 59, Main Building, Vivekanand College, Kop.
- **Theme-** Poster Presentation activity
- **Convener-** Mr. Ashish Bhasme
- **No. of Students-** 28 and BBA faculty
- **No. of Student participant-** 18 BBA students
- **Output-**
 - Students have shared their experience related to their Teaching.
 - Students said that they feel motivated and encouraging after this activity.
 - Students enjoyed this activity thoroughly and vote of Thanks has given by Student, Mr. Raturaj Waingade , BBA-I.




Co-ordinator B B.A
Vivekanand College
Kolhapur (Autonomous)