

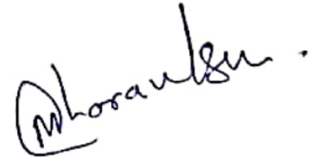
Vivekanand College, Kolhapur (Autonomous)
Department of Commerce
(2019-20)
Third Staff Meeting
Notice

Date -26th November, 2019


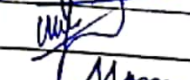
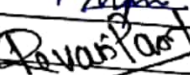

All the faculty members of department hereby informed that departmental meeting is scheduled on 28th November, 2019 at 11.15 am in Room No. 53, so all faculty members are requested to present on time.

Agenda of Meeting

1. Confirm the minutes of previous departmental meeting.
2. To plan regarding to academic calendar activity in second term.
3. To discuss on workload distribution
4. To discuss on faculty development activities- Research Paper, Research Project, FDP, Educational Videos Etc.
5. To discussion on BOS meeting
6. Any other matter with the permission of Head.



Dr. M. V. Charankar
Head of the Department
Department of Commerce
Vivekanand College
Kolhapur

Sr. No.	Faculty Name	Sign
1.	Shri. S. S. Kale	
2.	Mr. U. D. Dabade	
3.	Mrs. P. C. Parishwad	
4.	Mss. M. M. Purohit	
5	Dr. R. R. Patil	



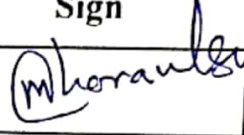

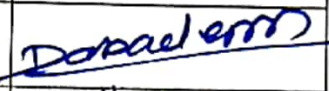
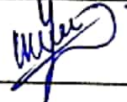
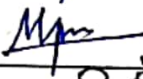
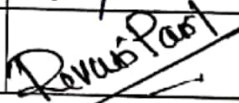
Vivekanand College, Kolhapur (Autonomous)

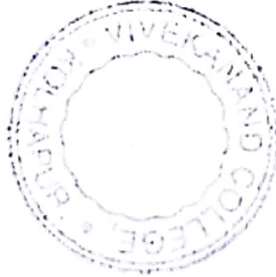
Department of Commerce

Attendance third staff Meeting

Academic Year 2019-20

Held on - 28th November, 2019

Sr. No.	Faculty Name	Sign
1	Dr. M. V. Charankar (Chairman)	
2	Shri. S. S. Kale	
3	Mr. U. D. Dabade	
4	Mrs. P. C. Parishwad	
5	Mss. M. M. Purohit	
6	Dr. R. R. Patil	



Vivekanand College, Kolhapur (Autonomous)

Department of Commerce

Minutes of Third staff Meeting

Academic Year 2019-20

Held on – 28th November, 2019

Item – I	Confirm the minutes of previous departmental meeting.
	[Note: Dr. M.V. Charankar read the Minutes of Previous meeting]
	Previous meeting minutes were approved by the staff members
Item – II	To plan regarding to academic calendar activity in second term.
	[Note: Discussion were held in the meeting about departmental academic calendar activity in second term.]
	Department head Dr. M.V. Charankar had discussed on academic calendar and allotted activities of second term as per calendar to concern faculty member.
Item – III	To discuss on workload.
	[Note: Discussion were held in the meeting about department workload for UG & PG programme.]
	Department head Dr. M.V. Charankar had discussed on total workload for B. Com. Grantable Division (Total workload - 88), B. Com- Non-Grantable Division (Total workload - 64) and M. Com. (Total workload - 64) for the academic year 2019-20. Workload distributed to exiting faculty members.
Item – IV	To discuss on faculty development activities- Research Paper, Research Project, FDP, Educational Videos Etc.
	[Note: Discussion were held in the meeting on various faculty development Activities.]
	Department head Dr. M.V. Charankar had discussed on research paper publication (Minimum – 2 Papers), guideline for Preparation of research proposal for College, UGC, ICSSR and other funding agencies, Suggestion regarding Ramanujan FDP program
Item – V	To discuss on B. O. S meeting
	[Note: Discussion were held in the meeting on conduct the B.O.S. meeting]
	Department head Dr. M.V. Charankar had discussed on conduct the BOS meeting in

	Business Management, Accountancy and Commerce to be held on 20 th February, 2020.
Item – VI	Any other matter with the permission of Head.
	[Note: No Discussion took place.]
	There was no other matter hence meeting ended with vote of thanks by Mr. U.D Dabade.



M. V. Charankar

Dr. M. V. Charankar
Head of the Department
HOD
Department of Commerce
Vivekanand College
Kolhapur