

**Vivekanand College, Kolhapur (Autonomous)**  
**Department of Computer Science**

**Departmental Committee Meeting Minutes:**

The Departmental Committee meeting of Department of Computer Science was held on **Saturday 13/08/2022 at 11:30am** the following members were present for the meeting

- 1) **Dr. V. B. Waghmare (Head of Department)**
- 2) Dr. R. Y. Patil
- 3) Dr. I. K. Mujawar
- 4) Ms. M. P. Dinde
- 5) Ms. R. M. Patil
- 6) Ms. N. D. Patel
- 7) Mr. V. B. Pujari
- 8) Shri. J. S. Shinde

**Agenda of the Meeting:**

1. Confirmation of the minutes of the last meeting.
2. Preparation of the Perspective Plan for the AY 2022-23.
3. Preparation of Teaching Plans for the AY 2022-23.
4. Distribution of Workload and Syllabus for B.Sc. I, II and III and M.Sc. I.
5. Discussion on Guest Lectures, Seminars and Workshops to be organize in the first term.
6. Any other business with the permission of Chair.



  
**(Dr. V. B. Waghmare)**

**HEAD**  
DEPARTMENT OF COMPUTER SCIENCE  
VIVEKANAND COLLEGE, KOLHAPUR  
(AUTONOMOUS)

## **Meeting Proceedings:**

### **Agenda Item 1: Confirmation of the minutes of the last meeting**

The meeting began with a review of the minutes from the last meeting. The minutes from the previous meeting were approved without amendments.

### **Agenda Item 2: Preparation of the Perspective Plan for the AY 2022-23**

It was decided to prepare the perspective plan for the department as per the guidelines given by IQAC. The perspective plan will be prepared by adding the various outcome based activities.

### **Agenda Item 3: Preparation of Teaching Plans for the AY 2022-23.**

It was decided that each faculty member should submit their teaching plan 01-09-2022. These plans should include course outlines, teaching methods, and assessment strategies.

### **Agenda Item 4: Distribution of Workload and Syllabus for B.Sc. I, II and III & M.Sc. I.**

The distribution of workload and syllabus for various courses was discussed. Dr. I. K. Mujawar presented a proposed distribution, which was reviewed and approved by the committee. The workload and syllabus distribution will be communicated to faculty members after the meeting.

### **Agenda Item 5: Discussion on Guest Lectures, Seminars & Workshops for the first term**

The committee discussed the importance of organizing guest lectures, seminars, and workshops in the first term. Members were encouraged to suggest topics and potential speakers. Dr. R. Y. Patil was given responsibility with coordinating these events and will provide a schedule in the next week.

### **Agenda Item 6: Any other business with the permission of Chair**

The issue related to the availability of classroom and Lab for M.Sc. taken into discussion and after discussion it was decided to take the issue to discuss with the Principal sir.

The meeting ended with vote of thanks to the members.



  
(Dr. V. B. Waghmare)

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