

“Dissemination of education through Knowledge, Science and Culture”  
-Shikshanmaharshi Dr. Bapuji Salunkhe

**Shri Swami Vivekanand Shikshan Sanstha's  
VIVEKANAND COLLEGE, KOLHAPUR (AUTONOMOUS)**

**Department of Electronics**

**Notice (Dept. faculty members )** Date: 15/6/2018

All the faculty members of this department hereby informed that a First Term meeting of the academic year 2018-19 will be held on 16 June, 2018 at department. All should remain present. The meeting Agenda is as follows:

**Meeting Agenda**

**(First Term 2018-19)**

Date: 16 June, 2018

Time: 11.30 AM to 12.30 PM

**Agenda:**

- 1) To collect and analyze the result of all classes- B.Sc. I, II, III
- 2) To distribute the workload of the department among the faculty
- 3) To distribute the syllabus among the faculty
- 4) To discuss and finalize the Academic calendar-(2018-19)
- 5) Any other items with the permission of the chair.

  
(Mr. D. M. Panhalkar)

**Head**  
**Department of Electronics**  
**Vivekanand College, Kolhapur.**

**Faculty members:**

- 1) Mr. D. M. Panhalkar
- 2) Mr. P. R. Bagade
- 3) Mr. N. P. Mote
- 4) Miss. D. H. Kore
- 5) Mr. S. D. Jadhav
- 6) Miss. S. B. Demanna



**Head**  
**Department of Electronics**  
**Vivekanand College, Kolhapur.**

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**Minutes of Meeting**

**(First Term 2018-19)**

The First Term meeting of the department of the academic year 2018-19 was held on 16 June, 2018 at Electronics department.

**Present:**

- 1) Mr. D. M. Panhalkar
- 2) Mr. P. R. Bagade
- 3) Mr. N. P. Mote
- 4) Miss. D. H. Kore
- 5) Mr. S. D. Jadhav
- 6) Miss. S. B. Demanna

**Absent:** Nil

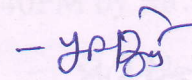
**Approval of Agenda:** The agenda was unanimously approved as distributed.

**Decisions:**

- 1) Result collection and analysis task was allotted among the faculty members-  
B.Sc. I class- Miss. D. H. Kore and Miss. S. B. Demanna  
B.Sc. II class- Mr. P. R. Bagade and Mr. N. P. Mote  
B.Sc. III class- Mr. S. D. Jadhav and Mr. D. M. Panhalkar
- 2) Workload of all classes was distributed among the faculty members
- 3) syllabus of all classes was distributed among the faculty members
- 4) finalized the Academic calendar-(2018-19)
- 5) Planned and distributed the work to conduct Wall paper presentation

**Adjournment:** Meeting was adjourned at 12.30 PM by Mr. D. M. Panhalkar

**Minutes submitted by:** Mr. D. M. Panhalkar



**Head**

**Department of Electronics  
Vivekanand College, Kolhapur**

