

“Dissemination of education through Knowledge, Science and Culture”

-Shikshanmaharshi Dr. Bapuji Salunkhe

**Shri Swami Vivekanand Shikshan Sanstha's
VIVEKANAND COLLEGE, KOLHAPUR
(EMPOWERED AUTONOMOUS)
Department of Electronics**

Notice (Dept. faculty members) Date: 3/7/2023

All the faculty members of this department hereby informed that a First Term meeting of the academic year 2023-24 will be held on 4 July, 2023 at department. All should remain present. The meeting Agenda is as follows:

**Meeting Agenda
(First Term 2023-24)**

Date: 4 July, 2023

Time: 11.30 AM to 1.00 PM

Agenda:

- 1) To collect and analyze previous academic year's second term result of all classes- B.Sc. I, II, III
- 2) To distribute the workload of the department among the faculty
- 3) To distribute the syllabus among the faculty
- 4) To discuss and finalize the Academic calendar-(2023-24)
- 5) To finalize the Examination Panel (Paper setter, Examiner, Moderator) of Department
- 6) To discuss about Teaching plans, preparation of notes
- 7) To discuss about how to conduct skill courses included as per NEP-2020 curriculum framework guidelines
- 8) Any other issue with the permission of the chair.

(Dr. C. B. Patil)

Faculty members:

- 1) Dr. C. B. Patil
- 2) Mr. P. R. Bagade
- 3) Mr. N. P. Mote
- 4) Dr. Mrs. P. S. Jadhav
- 5) Dr. M. S. Patil
- 6) Mr. G. B. Jirage

**Head
Department of Electronics
Vivekanand College, Kolhapur.**



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Department of Electronics**

Minutes of Meeting

(First Term 2023-24)

The First Term meeting of the department of the academic year 2023-24 was held on 4 July, 2023 at Electronics department.

Present:

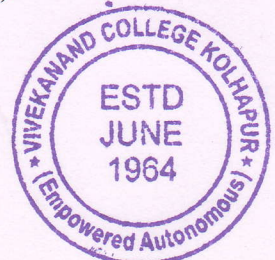
- 1) Dr. C. B. Patil
- 2) Mr. P. R. Bagade
- 3) Mr. N. P. Mote
- 4) Dr. Mrs. P. S. Jadhav
- 5) Dr. M. S. Patil
- 6) Mr. G. B. Jirage

Absent: Nil

Approval of Agenda: The agenda was unanimously approved as distributed.

Decisions:

- 1) Result collection and analysis task was allotted among the faculty members-
B.Sc. I class- Dr. Mrs. P. S. Jadhav and Mr. G. B. Jirage
B.Sc. II class- Dr. C. B. Patil and Mr. P. R. Bagade
B.Sc. III class- Mr. N. P. Mote and Dr. M. S. Patil
- 2) Workload of all classes was distributed among the faculty members
- 3) Syllabus of all classes was distributed among the faculty members
- 4) Finalized the Academic calendar-(2023-24) by thorough discussion among faculty members
- 5) Finalized the Examination Panel (Paper setter, Examiner, Moderator) of Department.
- 6) Planned to make Teaching plans and about preparation of notes
- 7) Planned to conduct skill courses included as per NEP-2020 curriculum framework guidelines
- 8) Planned to conduct Career Oriented Course (COC) in “Arduino based Embedded System Design”



- 9) It is decided to conduct Guest lectures on topic "Carrier Opportunities in Electronics"
- 10) The theme for Wall paper presentation has been decided and distributed the Work to conduct the activity.
- 11) Decided to conduct E-waste activity
- 12) The Chairman encouraged faculty members to submit proposal to various funding agencies for Research projects.

Adjournment: Meeting was adjourned at 1.15 PM by Dr. C.B. Patil.

Minutes submitted by: Dr. C.B. Patil

Head
Department of Electronics
Vivekanand College, Kolhapur.



(Dr. C. B. Patil)

Head
Department of Electronics
Vivekanand College, Kolhapur.

Faculty members:

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