

**SHIVAJI UNIVERSITY, KOLHAPUR**  
**Annual Self Appraisal Report (ASAR)**

As per 7<sup>th</sup> Pay UGC Regulation 18<sup>th</sup> July, 2018 and

Govt. of Maharashtra Resolution 8<sup>th</sup> March, 2019

**For College Assistant / Associate Professor /  
University Assistant Professor**

(Duration : From 18 March 2019 To 17 March 2020 )

**A. General Information**

- a) Name (Surname first) : Dr. Shruti Meghnad Joshi
- b) Designation : Assistant Professor
- c) College / University : Vivkeanand College, Kolhapur (Autonomous)
- d) Department : English
- e) Date of Birth : 29<sup>th</sup> January 1978
- f) Date of Appointment : 18 March 2016
- g) Total Teaching Experience : UG: 13 years 10 mnths PG : 9 mnths
- h) Permanent Address (with Pin code) : Atharvprasad Apartment, T-2, 3<sup>rd</sup> Floor, near Dhairya Prasad Hall, Tarabail Park, Kolhapur, 416003
- Mobile No. : 9421128497
- Email : shrutijoshi78@gmail.com

**B. Academic Qualifications :**

Sr. No.	Exam. Passed	University	Subject	Year	Grade / Class
1	S.S.C.	Maharashtra State Board of Secondary and Higher Secondary Education	All prescribed	1993	Ist –Dist. 91.28%
2	H.S.C.	Maharashtra State Board of	English, Sanskrit, Maths, Physics, Chemistry, Biology	1995	Ist –Dist. 90%

		Secondary and Higher Secondary Education			
3	B.A.	Shivaji University, Kolhapur.	English	1998	Ist Class Distinction 71.5%
4	M.A.	Pune University, Pune.	English (Linguistics and Stylistics)	2000	Ist Class 64.8%
5	B.Ed.	Shivaji University, Kolhapur	English and history(methods)	2007	Ist Class 66.71%
6	SET	UGC	English	2013	

**C. Research / Fellowship / Research Training Program :**

Sr. No.	Research	Title of Work / Thesis	University / Institute
1	JRF/ SRF etc.	--	--
2	M.Phil.	Nation and narration in Bapsi Sidhwa's ' <i>Ice-candy Man</i> ' and Kamala Markandaya's	Shivaji University, Kolhapur
3	Ph.D.	Paulo Coelho's Select Fiction: A Study in Inspirational literature	Shivaji University, Kolhapur
4	Research Training Program	--	--

**D. Orientation / Refresher / Short Term Course Completed :**

Sr. No.	Course	Duration	University / Institute
1	--	--	--

## Appendix II

Table 1

### Assessment Criteria and Methodology for University/College Teachers

Table 1.1: Teaching –

Activity	Percentage Obtained	Grade Claimed	Grade Verified	Pg. no.
Teaching-  $\frac{A}{B} \times 100 = \text{-----} \%$ Where A: Number of classes (Lectures) taught B: Total classes (Lectures) assigned (Classes taught includes sessions on tutorials, lab and other teaching related activities)	89%	Good / <del>Satisfactory</del> / Not-satisfactory	Good / Satisfactory/ Not satisfactory	

Grading Criteria : 80% & above - Good, Below 80% but 70% & above - Satisfactory  
 Less than 70% - Not satisfactory.

**Note :** Strike out whichever is not applicable.

Table 1.2: Involvement in the University / College students related activities / research activities:

Sr. No.	Activity	Grade Claimed	Grade Verified	Page No.
(a)	Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. <ul style="list-style-type: none"> <li>• <b>Dean, Art and Commerce Faculty</b> <ul style="list-style-type: none"> <li>• <b>Member of IQAC</b></li> </ul> </li> <li>• <b>member of College Development Committee</b> <ul style="list-style-type: none"> <li>• <b>Member secretary, Academic Council, Vivekanand College, Kolhapur</b></li> </ul> </li> <li>• <b>Member, Transfer and Promotion Committee, Shri Swami Vivekanand Shikshan Sanstha, Kolhapur</b></li> <li>• <b>Member, Mahavidyalaya Vikas Samiti, Shri Swami Vivekanand Shikshan Sanstha, Kolhapur</b></li> <li>• <b>Member of BoS in English and</b></li> </ul>	Good / <del>Satisfactory</del> / Not-satisfactory	Good / Satisfactory/ Not satisfactory	

	<p><b>Linguistics</b></p> <ul style="list-style-type: none"> <li>• <b>Human resource cell</b></li> <li>• <b>Best teacher award committee</b></li> <li>• <b>Coordinator, Vidyarthi Vikas Kaksh</b></li> <li>• <b>Coordinator, CoC(Value added course) Spoken English,</b></li> <li>• <b>Member, Girls Hostel Committee</b></li> <li>• <b>Member, Library committee</b></li> <li>• <b>Member, Internal Grievance Committee</b></li> <li>• <b>Coordinator, Human Resource Cell</b></li> </ul> <p>Number of activities : .....</p>			
(b)	<p>Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.</p> <p><b>Internal Junior supervisor</b>  <b>Internal assessment</b> (B.A.I sem I &amp; II)  <b>Paper Setter</b> (B.A.I Sem I &amp; II , B.A.II Sem III,IV)</p> <p>Number of activities : .....</p>			
(c)	<p>Student related co-curricular, extension and field based activities such as student clubs, career counselling, <b>study visits, student seminars and other events, cultural</b>, sports, NCC, NSS and community services.</p> <ol style="list-style-type: none"> <li>1. Study visit to Kushtdham, Kolhapur</li> <li>2. Student seminar</li> <li>3. Subject / faculty day celebration- English Week Celebration</li> <li>4. Two-days workshop on ‘Writing E-mails and Blogs’ for B.A.II</li> <li>5. Film Viewing B.A. Part II English (Opt)</li> <li>6. Guidance on “Group Discussion Skills”</li> <li>7. National Mega Event “Vivekanand Mahotsav : Shodh Chaitanyacha”</li> </ol> <p>Number of activities : .....</p>			
(d)	<p>Organizing seminars/ conferences/ workshops, other college/university activities.</p> <ol style="list-style-type: none"> <li>1. Coordinator, national level Mega-event for UG &amp; PG Students “Vivekanand Mahotsav:Shodh Chaitanyacha”</li> <li>2. Convener, one day workshop on “Writing Research Paper and Review of Literature”</li> <li>3. Organizing secretary, one day workshop</li> </ol>			

	<p>on “Framing and Executing Learning Outcomes”</p> <p>4. Member , organizing committee for one day workshop on “Grooming for professional Standards”</p> <p>5. Member , organizing committee for one day workshop on “Entrepreneurship Development”</p> <p>6. Member , organizing committee for National Symposium on “the Role of Mass Media in Teaching Languages”</p> <p>Number of activities :.....06.</p>			
(e)	<p>Evidence of actively involved in guiding Ph.D students.</p> <p>Number of Students :--.....</p>			
(f)	<p>Conducting minor or major research project sponsored by national or international agencies.</p> <p>Number of Projects : Major : ...--..</p> <p>Minor : ...--.</p>			
(g)	<p>At least one single or joint publication in peer reviewed or UGC list of Journals.</p> <p>Number of Publications : ...--..</p>			

**Grading Criteria :** Good - Involved in at least 3 activities

Satisfactory - 1-2 activities

Not-satisfactory - Not involved / undertaken any of the activities

**Note:** i) Number of activities can be within or across the broad categories of activities

ii) Strike out whichever is not applicable.

### Overall Grading:

Sr. No.	Grade	Criteria
1	Good	Good in teaching (Table 1.1) and satisfactory or good in activity at Table 1.2.
2	Satisfactory	Satisfactory in teaching (Table 1.1) and good or satisfactory in activity at Table 1.2.
3	Not Satisfactory	If neither good nor satisfactory in overall grading

**Note:** For the purpose of assessing the grading of Activity at Table 1.1 and Table 1.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

Overall Grading				
Sr. No.	Grade Claimed	Overall Grade Claimed	Grade Verified	Overall Grade Verified
Table – 1.1	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory
Table – 1.2	Good / Satisfactory / Not satisfactory		Good / Satisfactory / Not satisfactory	

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Signature of the Faculty

*[Handwritten Signature]*

Signature of HOD/Director/Co-ordinator  
**Head**

DEPARTMENT OF ENGLISH  
VIVEKANAND COLLEGE  
KOLHAPUR (AUTONOMOUS)



*[Handwritten Signature]*

Signature of Principal/ Director/ Vice-Chancellor

**PRINCIPAL**  
**VIVEKANAND COLLEGE**  
**KOLHAPUR (AUTONOMOUS)**