

Department of English


Notice

Date: 15/7/2020

All the teachers of English Department are hereby informed that a meeting is scheduled on 20<sup>th</sup> July 2020 at 10.00 am. on Google Meet platform . All teachers are requested to be present for the meeting on time.

The agenda of the meeting is as follows:

1. Confirmation of the minutes of the last meeting.
2. To distribute the first semester work - load.
3. To finalize the dates of webinars.
4. To arrange a guest lecture on 'English Graduates and Skills for Post-Covid 'Job Market'.
5. To arrange programme on the occasion of 'Birth Anniversary of Writer - R.K.Narayan.
6. Any other matter with permission of the Chair Person

  
Head  
DEPARTMENT OF ENGLISH  
VIVEKANAND COLLEGE  
KOLHAPUR (AUTONOMOUS)

**Shri Swami Vivekanand Shikshan Sanstha's**  
**Vivekanand College, Kolhapur (Autonomous)**  
**Department of English**

**Minutes of the meeting held on Saturday, 20<sup>th</sup> July 2020 at 10.00 am on Google Meet Platform .**

**Members Present:** Mr.S.M .Ruikar

Dr. K.D.Tiwade

Dr. S.M.Joshi

Dr.P.A.Patil

Ms.S.M.Patil

**Absent :** Dr.Salama Maner

The proceedings of the meeting are as follows:

**Item No 1: Confirmation of the minutes of the last meeting.**

The minutes of the previous meeting were read and confirmed unanimously by all the members.

**Item No 2: To distribute the first semester work - load.**

The workload of the department was distributed among teachers and they were asked to conduct online lectures due to Pandemic.

**Item No 3 : To finalize the dates of webinars.**

It was decided that in the month of July, a national level seminar will be conducted in online mode. After discussion, it was resolved that the seminar will be on the topic 'Creative Writing' and the resource person will be Dr.Manisha Patil .

**Item No 5:** To arrange a guest lecture on 'English Graduates and Skills for Post-Covid 'Job Market'.


The members discussed and decided to organise a guest lecture on the topic 'English Graduates and Skills for Post-Covid 'Job Market'. The resource person will be confirmed soon.

**Item no. 6 :** To arrange programme on the occasion of 'Birth Anniversary of Writer - R.K.Narayan.

The department will plan some activity like enactment or guest lecture on the occasion of 'Birth Anniversary of Writer - R.K.Narayan.

**Item No. 6:** Any other matter with permission of the Chair Person

Since there was no other matter to discuss, the Meeting ended with a vote of thanks to the Chair.

  
(Dr. Kavita Tiwade)  
DEPARTMENT OF ENGLISH  
VIVEKANAND COLLEGE  
KOLHAPUR (AUTONOMOUS)

HEAD  
DEPARTMENT OF ENGLISH  
VIVEKANAND COLLEGE  
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"Dissemination of Education for Knowledge, Science and Culture"

-Shikshanmaharshi Dr. Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha's

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**Department of English**


**Notice**

Date: 18 /06/2021

This is to inform all the faculty that there will be a departmental online meet for the second semester on 26th June 2021 at 11.00am. The Google meet link to the meeting will be provided on the previous evening. All teachers are requested to join on time.

The agenda of the meeting is as follows:

1. Confirmation of the minutes of the last meeting.
2. To discuss about organization of Guest Lectures
3. To organise a One day workshop on Interview technique
4. To arrange a one day workshop on ' Changing Dynamics of Personality Development for Corporate World .
- 5 Any other matter with permission of the Chair Person.

  
(Dr. Kavita Tiwade)  
**Head**  
DEPARTMENT OF ENGLISH  
VIVEKANAND COLLEGE  
KOLHAPUR (AUTONOMOUS)

**“Dissemination of Education for Knowledge, Science and Culture”**  
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**Department of English**

**Minutes of the meeting held on 26th June 2021 at 11.00 a.m. through Google meet.**

**Members Present:** Dr.K.D.Tiwade

Dr. S.M.Joshi

Dr. P.A.Patil

Ms S.M.Patil

Ms .S I .Maner

**Absent:** Mr.S.M.Ruikar

**The proceedings of the meeting are as follows:**

**Item No. 1: Confirmation of the minutes of the last meeting.**

The minutes of the previous meeting were read and confirmed unanimously by all the members.

**Item No 2: To discuss about organization of Guest Lectures**

It was decided to arrange National Level Guest Lectures on ‘Career Opportunities for English Graduates in the month of August 2021.

**Item No.3: To organise a One day workshop on Interview technique**

It was decided that a one day workshop on ‘Effective Interview Techniques’ will be organised.


**Item No. 4: To arrange a one day workshop on Personality Development**

It was resolved to organize one day workshop on “Changing Dynamics of Personality Development for Corporate World”.

**Item No. 5: Any other matter with permission of the Chair Person**

It was decided to arrange a Guest Lecture on ‘ English Graduates and Skills for Post Covid Job Market during July 2021.

As there was no other matter to discuss, the meeting ended with a vote of thanks to the Chair.

  
(Dr. Kavita Tiwade)  
**Head**  
DEPARTMENT OF ENGLISH  
VIVEKANAND COLLEGE  
KOLHAPUR (AUTONOMOUS)