

Vivekanand College, Kolhapur (Autonomous)
Department of Sociology
(2018-2019)

First Term Department Meeting


Notice

Date -01/07/2018

All the faculty members of department hereby informed that departmental meeting is scheduled on 02/07/2018 at 11.00 am in Room No. 26, so all faculty members are requested to present on time.

Agenda of Meeting

1. Reading and confirm the minutes of the previous meeting
2. To discuss on workload.
3. To discuss on academic calendar activity.
4. To discuss on preparation of database of last year pass out students.
5. Any other matter with the permission of Head.



Mr. H. V. Chame

Head of the Department
HEAD
DEPARTMENT OF SOCIOLOGY
VIVEKANAND COLLEGE, KOLHAPUR
(AUTONOMOUS)



Vivekanand College, Kolhapur (Autonomous)

Department of Sociology

Minutes of First Department Meeting

Academic Year 2018-19

Held on – 02/07/2018

Item – I	Confirmation of minutes of the previous Meeting.
	The Minutes of the previous Meeting were read and Confirmed to all Members.
Item – II	To discuss on workload.
	[Note: Discussion were held in the meeting about department workload for UG programme.]
	discussed on total workload for Sociology Department. (Total workload - 36), for the academic year 2018-19. Workload distributed to exiting faculty members.
Item – III	To discuss on academic calendar activity
	[Note: Discussion were held in the meeting about departmental academic calendar.]
	The academic calendar was discussed and the work was divided among the professors in the department according to the monthly calendar..
Item – IV	To discuss on preparation of database of last year pass out students
	[Note: Discussion were held in the meeting on preparation database of last year students.]
	Department head discussed on database preparation of last year pass out students.
Item – V	Any other matter with the permission of Head.
	[Note: Discussion Time Table.]
	There was no other matter hence meeting ended with vote of thanks by Vikas Maske.




Mr. H. V. Chame.

Head of the Department
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VIVEKANAND COLLEGE, KOLHAPUR
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Vivekanand College, Kolhapur (Autonomous)


Department of Commerce

Attendance of First Department Meeting

Academic Year 2018-19

Held on - 02/07/2018

Sr. No.	Faculty Name	Sign
1	Mr. H. V. Chame	
2	Dr. R.P.Chavan.	
3	Mr. V.N.Maske	


HEAD
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