

Shri Swami Vivekanand Shikshan sanstha's
Vivekanand College, Kolhapur (Autonomous)
Department of Zoology
Academic year 2021-2022

Date: 11/10/2021

DEPARTMENTAL MEETING – Term I

NOTICE

All faculties of Department of Zoology hereby informed that, the Departmental meeting of first semester is scheduled on 13/10/2021, Wednesday at 11.30 am onwards in faculty room No. 47. Be present on time

Agenda:

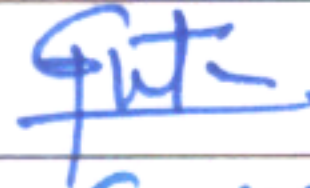
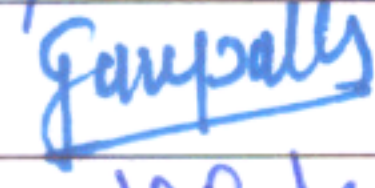
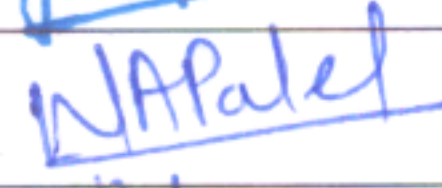


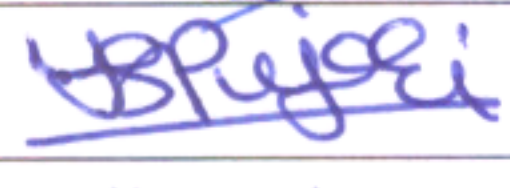
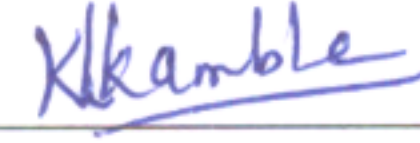
1. To Confirmation of minutes of last meeting
2. To Prepare the perspective plan for Academic year 2021-2022
3. To distribute syllabus of B. sc. I, II and III
4. Preparation of teaching plan of given syllabus
5. Discussion on preparation of notes of allotted syllabus
6. Preparation of Academic Calendar (2021-2022)
7. Discussion on Guest lecture and topics
8. To prepare the departmental committee
9. To distribute project guide and topics to B. Sc. III students
10. Allotments of topics for B. Sc. III student's seminar
11. Discussion for arrangement of AIDS Day Program
12. To conduct Add on Course
13. To discuss for arrangement short study tour of B. Sc. III
14. Any other with the permission of chair



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Dr. G. K. Sontakke
Head,
Department of Zoology
Vivekanand College,
Kolhapur (Autonomous)

Minutes of Departmental meeting held on 13th October 2021 at 11.30 am onwards in faculty room No. 47


Members Present

Sr. No.	Name of faculty	Signature
1.	Dr. G. K. Sontakke, HoD and Assistant Professor	
2.	Dr. T. C. Gaupale, Assistant Professor	
3.	Ms. N. A. Patel, Assistant Professor	
4.	Dr. T. C. Patil, Assistant Professor	
5.	Dr. S. S. Desai, Assistant Professor	
6.	Ms. Y. S. Pujari, Assistant Professor	
7.	Ms. K. L. Kamble, Assistant Professor	

Head, Department of Zoology welcomed and briefed agenda. The Head and other faculty members discussed thoughts and ideas as per the agenda of meeting and following resolution are approved.

Minutes:

1. Confirmed the minutes of last meeting
2. Prepared the perspective plan for Academic year 2021-2022
3. Distributed the syllabus of B. sc. I, II and III
4. Guidelines are given for preparation of teaching plan of given syllabus
5. Discussed on the preparation of notes allotted syllabus
6. Prepared the Academic Calendar (2021-2022)
7. Discussed and decided the Guest lecturer on topic Disaster management
8. Prepared the departmental committee
9. Distributed project guide and topics to B. Sc. III students
10. Topics of seminar discussed and Allotted to B. Sc. III students
11. Discussed and work distributed for arrangement of AIDS Day Program
12. Decided to conduct Add on course on Nutrition and Dietetics
13. Decided Short study of B. Sc. III to Dajipur wildlife sanctuary.


Dr. G. K. Sontakke
Head,
Department of Zoology
Vivekanand College,
Kolhapur (Autonomous)

Shri Swami Vivekanand Shikshan sanstha's
Vivekanand College, Kolhapur (Autonomous)
Department of Zoology
Academic year 2021-2022

Date: 28/01/2022

DEPARTMENTAL MEETING


NOTICE

All faculties of Department of Zoology hereby informed that, the Departmental meeting of first semester end is scheduled on 31/01/2022, Monday at 11.30 am onwards in faculty room No. 47. Be present on time

Agenda:


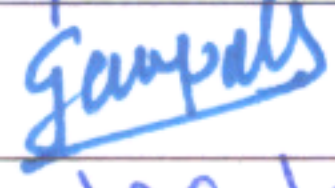
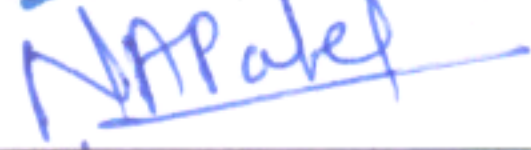


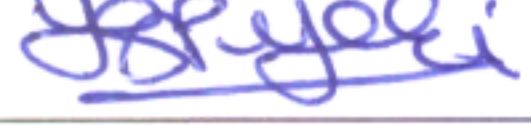
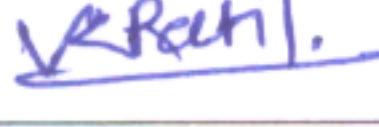

1. Confirmation of minutes of last meeting
2. To review on the work performed in the semester
3. Discussion on problems and difficulties observed during activities
4. Discussion on study tours to be conducted for next semester
5. Distribution of faculties for internal examination paper checking
6. Preparation of documents of activities
7. Preparation of results of internal exams
8. Any other with the permission of chair




Dr. G. K. Sontakke
Head,
Department of Zoology
Vivekanand College,
Kolhapur (Autonomous)

Minutes of Departmental meeting held on 31st January 2022 at 11.30 am onwards in faculty room No. 47


Members Present

Sr. No.	Name of faculty	Signature
1.	Dr. G. K. Sontakke, HoD and Assistant Professor	
2.	Dr. T. C. Gaupale, Assistant Professor	
3.	Ms. N. A. Patel, Assistant Professor	
4.	Dr. T. C. Patil, Assistant Professor	
5.	Dr. S. S. Desai, Assistant Professor	
6.	Ms. Y. S. Pujari, Assistant Professor	
7.	Ms. K. L. Kamble, Assistant Professor	Absent
8.	Ms. V. K. Patil, Assistant Professor	
9.	Ms. P. S. Shetfalkar, Assistant Professor	

Head, Department of Zoology welcomed and briefed agenda. The Head and other faculty members discussed thoughts and ideas as per the agenda of meeting and following resolution are approved.

Minutes:

1. Confirmed the minutes of last meeting
2. Reviewed the work performed in the semester
3. Discussed on problems and difficulties observed during activities
4. Discussed on study tours to be conducted for next semester
5. Distributed faculties for internal examination paper checking
6. Plan and distribution given for preparation of documents of activities
7. Discussed on preparation of results of internal exams


Dr. G. K. Sontakke
Head,
Department of Zoology
Vivekanand College,
Kolhapur (Autonomous)

Shri Swami Vivekanand Shikshan sanstha's
Vivekanand College, Kolhapur (Autonomous)
Department of Zoology
Academic year 2021-2022

Date: 26/02/2022

DEPARTMENTAL MEETING – Term II


NOTICE

All faculties of Department of Zoology hereby informed that, the Departmental meeting of second semester is scheduled on 2/03/2022, Tuesday at 11.30 am onwards in faculty room No. 47. Be present on time

Agenda:

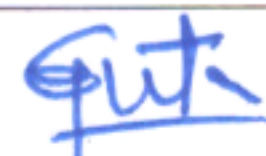
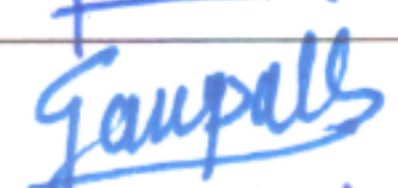
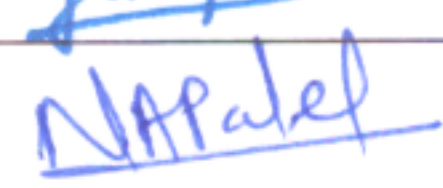
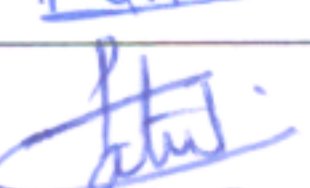
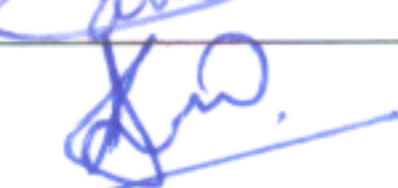
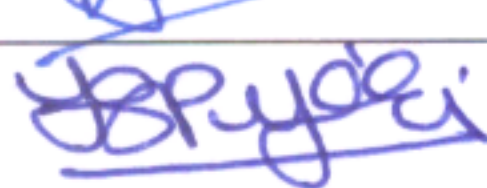
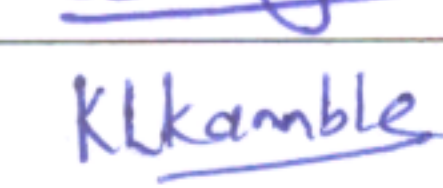
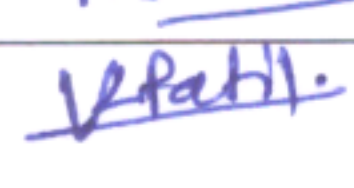
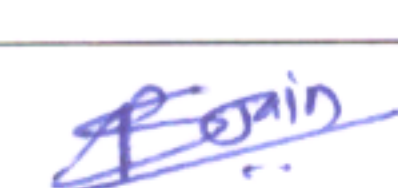
1. Confirmation of minutes of last meeting
2. To conduct exam of Add on course and preparation of certificates
3. To update the departmental website
4. Distribution of syllabus of B. sc. I, II and III
5. Preparation of time table for semester II
6. To decide tentative dates of Practical completion and checking of Journals
7. Preparation the time table for CIE
8. To discuss and plan study tour for B. sc. I, II and III
9. Preparation of teaching plan
10. Discussion on format of writing and completion date of Projects
11. Allotment of topics of seminars of second semester
12. To arrange the Lead college Workshop
13. To Discuss on MoU and linkages
14. Preparation of list of equipments and repairing of instrument
15. Plan to arrange inter departmental activities
16. Any other with the permission of chair




Dr. G. K. Sontakke
Head,
Department of Zoology
Vivekanand College,
Kolhapur (Autonomous)

Minutes of Departmental meeting held on 2/03/2022, at 11.30 am onwards in faculty room No. 47


Members Present/Absent

Sr. No.	Name of faculty	Signature
1.	Dr. G. K. Sontakke, HoD and Assistant Professor	
2.	Dr. T. C. Gaupale, Assistant Professor	
3.	Ms. N. A. Patel, Assistant Professor	
4.	Dr. T. C. Patil, Assistant Professor	
5.	Dr. S. S. Desai, Assistant Professor	
6.	Ms. Y. S. Pujari, Assistant Professor	
7.	Ms. K. L. Kamble, Assistant Professor	
8.	Ms. V. K. Patil, Assistant Professor	
9.	Ms. P. S. Shetfalkar, Assistant Professor	
10.	Dr. S. M. Powar, Assistant Professor	Absent

Head, Department of Zoology welcomed and briefed agenda. The Head and other faculty members discussed thoughts and ideas as per the agenda of meeting and following resolution are approved.

Minutes:

1. Confirmed the minutes of last meeting
2. Decided the exam date of Add on course and format of certificates
3. Faculties allotted to update the departmental website
4. Distributed the syllabus of B. sc. I, II and III
5. Prepared time table for semester II
6. Decided the tentative dates of Practical completion and checking of Journals
7. Prepared the time table for CIE
8. Discussed the spots of study tour for B. sc. I, II and III
9. Decided the submission dates of teaching plan
10. Discussed on format of writing and completion date of Projects
11. Allotted of topics of seminars of second semester
12. Committee members allotted and work distributed to conduct Workshop
13. Discussed on MoU and linkages
14. Prepared the list of equipments and repairing of instrument
15. Planned for inter departmental activities


Dr. G. K. Sontakke
Head,
Department of Zoology,
Vivekanand College
Kolhapur (Autonomous)

Shri Swami Vivekanand Shikshan sanstha's
Vivekanand College, Kolhapur (Autonomous)
Department of Zoology
Academic year 2021-2022

Date: 27/06/2022

DEPARTMENTAL MEETING – Term II


NOTICE

All faculties of Department of Zoology hereby informed that, the Departmental term end meeting of second semester is scheduled on 28/06/2022, Tuesday at 11.30 am onwards in faculty room No. 47. Be present on time

Agenda:

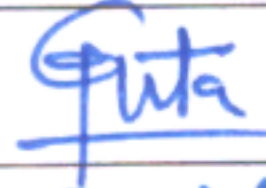
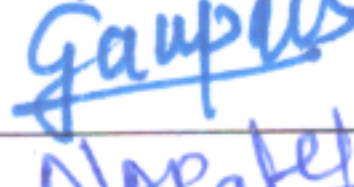
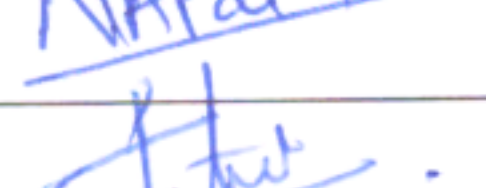

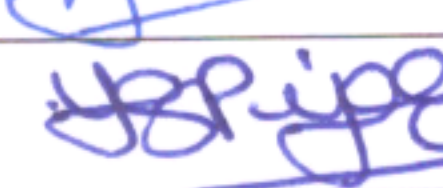
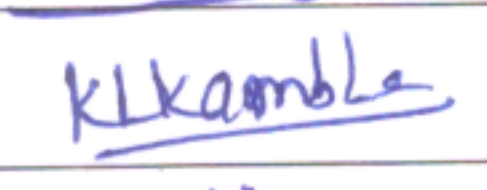
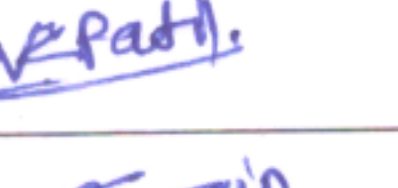


1. Confirmation of minutes of last meeting
2. To review on the work performed in the term I and Term II
3. Discussion on problems and difficulties observed during activities
4. Preparation perspective plan for Academic year 2022-2023
5. Preparation of Academic Calendar (2022-2023)




Dr. G. K. Sontakke
Head,
Department of Zoology
Vivekanand College,
Kolhapur (Autonomous)

Minutes of Departmental meeting held on 28th June 2022 at 11.30 am onwards in faculty room No. 47


Members Present

Sr. No.	Name of faculty	Signature
1.	Dr. G. K. Sontakke, HoD and Assistant Professor	
2.	Dr. T. C. Gaupale, Assistant Professor	
3.	Ms. N. A. Patel, Assistant Professor	
4.	Dr. T. C. Patil, Assistant Professor	
5.	Dr. S. S. Desai, Assistant Professor	
6.	Ms. Y. S. Pujari, Assistant Professor	
7.	Ms. K. L. Kamble, Assistant Professor	
8.	Ms. V. K. Patil, Assistant Professor	
9.	Ms. P. S. Shetfalkar, Assistant Professor	

Head, Department of Zoology welcomed and briefed agenda. The Head and other faculty members discussed thoughts and ideas as per the agenda of meeting and following resolution are approved.

Minutes:

1. Confirmed the minutes of last meeting
2. Reviewed the work performed in the term I and Term II
3. Discussed the problems and difficulties observed during activities
4. Prepared perspective plan for Academic year 2022-2023
5. Prepared the Academic Calendar (2022-2023)


Dr. G. K. Sontakke
Head,
Department of Zoology
Vivekanand College,
Kolhapur (Autonomous)