"Dissemination of Education for Knowledge, Science and Culture"

– Shikshanmaharshi Dr. Bapuji Salunkhe

Shri. Swami Vivekanand Shikshan Sanstha's

Vivekanand College, Kolhapur (Autonomous)

APPLICATION FOR: 1) Passing Certificate 2) Merit Certificate 3) Rank Certificate 4) Special Certificate 5) Medium of Instruction Certificate

(Use ✓ tick for appropriate option)
(Please use separate form for each type of Certificate)

To,
The Controller of Examination,
Vivekanand College,
Kolhapur (Autonomous).

Sir,

I request you to issue me _____ certificate.

My details are as under-

1. Full Name:_____ _____ _____
(Surname) (First Name) (Middle Name)

2. PRN Number:_____

3. Mothers Name:_____

4. Address_____Pin code:_____

5. E-mail:_____ 6. Mobile Number:_____

7. Details of Examination:

a) Name of the Examination:_____ b) Month / Year :_____

c) Examination Seat Number:_____ d) Result :_____

d) Obtained CGPA/Grade: _____

Yours faithfully,

Date:

(Name & Signature of Student)

Instructions:

1. Fees of the Certificate is Rs. 100/-
2. If you are demanding the certificate by post you have to send application form with demand draft for Rs.130/- including postal charges Rs. 30/-. DD should be drawn from any nationalized bank or scheduled bank in favor of "Principal, Vivekanand College, Kolhapur, payable at Kolhapur". or receipt of fee paid at College Counter.
3. If the concerned document required out of India, it will be sent by courier services and charges will be varies actual time to time. In this case applicants will be informed by Students Facilitation Centre (SFC)
4. Attach self-addressed envelope without stamp to the application.
5. Fees once paid will not be refunded.
6. Incomplete and wrong details in application will not be entertained and no correspondence will be made.
7. For Medium of Instruction, please attach First year mark sheet (Sem 1/Part 1) and final year mark sheet with the application form.
8. Please attach photocopy of the letter of merit & letter of rank in connection with merit/rank certificate.