

Shri. Swami Vivekanand Shikshan Sanstha's
Vivekanand College, Kolhapur (Autonomous)

PROFORMA FOR PHOTOCOPY OF ANSWER-BOOKS

To,
The Controller of Examination,
Vivekanand College, Kolhapur (Autonomous).

Sir,

I request you for photocopy of my paper/s of subject/s _____
detailed below of _____ examination. The prescribed fee of Rs. _____ for each
paper has been paid by me through cash, _____ on _____. The receipt of which is
attached herewith.

1. Name of the Student:

2. Address:

3. Mobile Number:

4. Details of Examination:

a) Name of the Examination : _____ b) Month / Year : _____

c) Class: _____ d) Semester : _____

d) Seat Number: _____

5. Details of the subject/s for which photocopy is sought:

Sr. No.	Paper Code / Subject/s Name
1.	
2.	
3.	
4.	

Yours faithfully,

Date:

(Name & Signature of Student)

Note: Application for Photocopy of any particular paper or papers shall be made by the examinees themselves within 07 days from the date of declaration of result to the Controller of Examination. Under no circumstances permission shall be granted after the prescribed period.