

Jr. College Recog. No. H.S.C./1074/R-1/DT : 8-8-1976
Jr. College Code No. 23-09-002
Jr. College U.Dise No. 27341301006

“ज्ञान, विज्ञान आणि सुसंस्कार यांसाठी शिक्षण प्रसार”
शिक्षणमहर्षी डॉ. बापूजी साळुंखे

Estd. : June 1964



**Shri Swami Vivekanand Shikshan Sanstha's
VIVEKANAND COLLEGE, KOLHAPUR (AUTONOMOUS)**

2130, 'E' Tarabai Park, Kolhapur, Tal. Karveer, Dist. Kolhapur-416003

Affiliated to Shivaji University, Kolhapur (M.S.)

NAAC Reaccredited : "A" (CGPA 3.24)

College with Potential for Excellence by U.G.C., New Delhi

"Star College" by D.B.T. Govt. of India

ISO 9001 : 2015



(स्वायत्त) कोल्हापूर

**IQAC & Research Promotion and Development Cell
(RDPC)**



Consultancy Policy

Updated and impleted from 2020-21

Preface

Vivekanand College, Kolhapur was established in 1964 by Shri Swami Vivekanand Shikshan Sanstha, Kolhapur founded by Shikshanmaharshi Dr. Bapuji Salunkhe with a motto "Education for Knowledge, Science and Culture" -Shikshanmaharshi Dr. Bapuji Salunkhe. The college is located in the prime area of the city having pleasant and healthy atmosphere. The college is recognized as one of the best colleges in the university, not only in academics but also in the fields of sports, cultural and extension activities. Over the years it has achieved recognition in teaching, learning, evaluation, research, development and outreach. It has displayed competency in education and research through its academic programmes and promotional activities in research and development. The college offers a wide range of conventional program options in B.A., B.Com., B.Sc. along with the self-supported professional courses like BBA, BCA, BCS, B.Sc. (Bio-Tech), B.Voc, and PG courses M.Sc.(Org. Chem.), M.Sc.(solid state Physics.), M.Sc.(Mathematics), M.Com.

The college is committed to support external engagements that facilitate knowledge, technology transfer and service contribution to economic and social impact. This considered as consulting activity in which all expert faculties participate as per their knowledge and skill. Such activities usually deliver additional income to the college and individual.

The institution reserves the right to modify the rules and regulations stated in this policy without any prior notice.



(Dr. R. R. Kumbhar)
PRINCIPAL
Vivekanand College
Kolhapur

TABLE OF CONTENTS

Sr.	Content	Page No.
1	Objectives	3
2	Eligibility	3
3	Circumstances under which consulting activity may be permitted	3
4	Other Commercial Rules:	3
5	Policy for Revenue Sharing in Consultancy:	3-4
6	Price	4
7	Documentation	4
8	Annexure	5

CONSULTANCY POLICY

Objective: To establish a framework to support consultancy activities at the Vivekanand College, Kolhapur (Autonomous)

Eligibility:

- This policy applies to all faculty and staff of Vivekanand College (Autonomous), Kolhapur.
- The faculty members involving in the conduct of a consultancy service can avail on- duty for industrial visit and meeting industry person for discussion related to consultancy work.
- The faculty or staff must ensure that the consultancy work does not create a conflict of interest with the role of the faculty in the college.

Circumstances under which consulting activity may be permitted

- The organization requiring consultancy services from faculty or the department shall write to the principal/nodal officer indicating the expertise required.
- The principal/nodal officer on receiving the request from the organization shall inform to the department concerned.
- The head of the department shall nominate the faculty or a group of faculties having the required expertise and get permission from the principal/nodal officer.
- In considering whether or not permission will be given for consulting activity, the principal/nodal officer will take into account such factors as the compatibility of the activity with the responsibilities and commitments of the faculty member(s), potential conflicts of interest and the use of institution resources.
- An MoU may be signed between the organization and the department towards the nature of consultancy work and the commercials involved in the presence of the principal/nodal officer.
- The faculty or a group of faculties engaged in the consultancy work shall periodically report the progress of the consultancy work to the principal/nodal officer through the head of the department.

Other Commercial Rules:

- College facilities and resources may be used and must be charged in line with the guidelines from the principal/nodal officer, from time to time.
- Meeting related to consultancy work with the organization(s) may be conducted in college premises.
- Tax is applicable for the revenue generated through consultancy work.

Policy for Revenue Sharing in Consultancy:

- Vivekanand college (Autonomous), Kolhapur encourages faculty members to do

consultancy service to support external engagements that facilitate knowledge and technology transfer contributing to economic and social impact. Such activities serve to link institute and its faculty members more closely to the industry.

- Consultancy work can bring financial benefits both to the institution and its employees.
- In view of encouragement the management has/can decided to share the revenue generated out of consultancy services to the faculty or group of faculties as follows.

Sr. No.	Particulars	Faculty	Management/Sanstha
1.	Use of institute space and or equipment	40%	60%
2.	For providing solutions/expertise to problems of the industry	60%	40%

Price:

- This is the price the client/organization will pay for the consultancy work. To avoid confusion or dispute later, care must be exercised to ensure clarity as to the inclusion or exclusion of items such as travel and subsistence as well as any special charges for materials or use of facilities in the institution.

Costs:

- This is the calculation made for internal use only to determine the costs towards faculty expertise and resources including the use of college space and equipment.

Documentation:

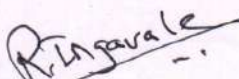
- Final test report with signature of faculty or group of faculties, head of the department.
- Price particular or final bill with the signature of principal/nodal officer.

PRICE LIST

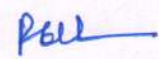
Sr. No	Particular	Price per piece	Total Price

Annexure:

- Claim Form


Mr. Rahul Ingawale
 Program Incharge


Dr. Shruti Joshi
 IQAC Coordinator
 Vivekanand College,



Dr. R. R. Kumbhar
 PRINCIPAL
 Vivekanand College
 Kolhapur

Vivekanand College, Kolhapur (Autonomous)
Tarabai Park, Kolhapur – 4160 003
Claim Form

**Format for Claiming Share of the income Generated from External Training /
 Consultancy Assignments Undertaken by Faculty**

Project Details	Total Price
Gross Revenue	Rs.
Less: Total Expenditure	Rs.
Net Revenue	Rs.

• **Net Revenue Distribution:**

Sr.	Particulars	Faculty	Management/Sanstha
1.	Use of institute space and or equipment	40%	60%
2.	For providing solutions/expertise to problems of the industry	60%	40%

• **Resource Persons / Business Development's Share Distribution:**

Sr.	Particular		
1	Resource Person		
2	Business Development		

R. Ingawale
 Mr. Rahul Ingawale
 Program Incharge

Shruti Joshi
 Dr. Shruti Joshi
 Coordinator IQAC
 Vivekanand College,



R.R.R. Kumbhar
 Dr. R. R. Kumbhar
 PRINCIPAL
 Vivekanand College
 Kolhapur