

**SHIVAJIUNIVERSITY, KOLHAPUR**  
**Annual Self Appraisal Report (ASAR)**

As per 7<sup>th</sup> Pay UGC Regulation 18<sup>th</sup> July, 2018 and  
Govt. of Maharashtra Resolution 8<sup>th</sup> March, 2019

**For College Assistant /Associate Professor/  
University Assistant Professor**

Academic Year : 2021 -2022

**(Period 15/06/2021 to 31/05/2022)**

**A. General Information**

- a) Name (Surname first) : Patil Megha Sagar.
- b) Designation : Assistant Professor, Department of BCA,  
Vivekanand Collage, Kolhapur (Autonomous)
- c) College / University : Vivekanand Collage, Kolhapur (Autonomous)
- d) Department : BCA
- e) Date of Birth : 13 Jan, 1986
- f) Date of Appointment : 15 June, 2017
- g) Total Teaching Experience : UG : 10 year.
- h) Permanent Address (with Pin code) : Plot No-51/A, Ganesh Park, Lane No-3, Bondrenagar,  
Phulewadi, Kolhapur Pin-416010
- Mobile No. : 8446313766
- Email : megha1386@gmail.com

**B. Academic Qualifications :**

| Sr. No. | Exam. Passed  | University                             | Subject   | Year       | Grade / Class                |
|---------|---------------|--|---|------------|------------------------------|
| 1.      | S.S.C.        | State Board                            | Marathi, Hindi, English, Science. Social Science, , Mathematics | 2002       | First Class                  |
| 2.      | H.S.C.        | State Board                            | Physics, Chemistry, Maths, Hindi, English, Biology              | Feb 2004   | First Class                  |
| 3.      | B.Sc(C ompute | Savitribai phule pune university, Pune | Computer  | April 2007 | First Class with distinction |

|    |  |   |          |               |             |
|----|--|---|----------|---------------|-------------|
|    | r<br>Science<br>)                      |   |          |               |             |
| 4. | M.Sc.(<br>Comput<br>er<br>Science<br>) | Savitribai phule pune<br>university, Pune | Computer | April<br>2009 | First Class |

**B. Research / Fellowship / Research Training Program:**

| Sr. No. | Research                  | Title of Work / Thesis | University / Institute |
|---------|---------------------------|------------------------|------------------------|
| 1.      | M.Phil                    |                        | -                      |
| 2.      | Ph.D.                     |                        |                        |
| 3.      | Research Training Program | --                     | --                     |

**C. Orientation / Refresher / Short Term Course /FDP Completed :**

| Sr. No. | Course | Duration | University / Institute |
|---------|--------|----------|------------------------|
| 1.      |        |          |                        |

Table 1

## Assessment Criteria and Methodology for University/College Teachers

Table 1.1: Teaching –

| Activity  | Percentage Obtained | Grade Claimed | Grade Verified |
|---|---------------------|---------------|----------------|
| Teaching-<br>$\frac{543}{543} \times 100 = 100\%$<br>Where<br>A: Number of classes(20 Lectures/ week) taught<br>B: Total classes (20 Lectures/ week) assigned<br>(Classes taught includes sessions on tutorials, lab and other teaching related activities) | 100%                | Good          | Good           |

Grading Criteria : 80% & above - Good, Below 80% but 70% & above - Satisfactory  
 Less than 70% - Not satisfactory.

**Note :** Strike out whichever is not applicable.

Table 1.2: Involvement in the University/College students related activities/research activities:

| Sr. No. | Activity   | Grade Claimed | Grade Verified | Page No. |
|---------|--|---------------|----------------|----------|
| (a)     | Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-Ordinator, Warden etc.<br><b>Number of activities : 02 Good</b><br>1.Member- Board of Studies in Computer Science , Vivekanand College, Kolhapur (Autonomous)<br>2. Paper Setter   | Good          |                |          |
| (b)     | Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.<br><b>Number of activities :03 Good</b><br>1.Paper Setting<br>2.Paper Evaluation<br>3.Internal Evaluation  |               |                |          |
| (c)     | Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.<br><b>Number of activities :09 Good</b><br>1. Guest Lecture on how to prepare MBA/MCA Entrance on ,28 April 22 |               |                | Good     |

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|     |  |      |  |  |
|-----|--|------|--|--|
|     | <p>2. Guest lecture on Opportunities on Cyber security on 22 April.2022.</p> <p>3. Guest lecture on Personality and skill development 28 March 22.</p> <p>4. Guest lecture on Act and Amendment for women on 11 March 2022.</p> <p>5. Remedial and slow learner coaching on 20 Dec. to 31 Dec. 2021.</p> <p>6. Competition Day on 31 Dec. 2021.</p> <p>1. GD</p> <p>2.Quize</p> <p>3. Debate</p> <p>4.Eassy Writing</p> <p>7. Organized Wall paper presentation on 16 Dec. 2021.</p> <p>8 Guest Lecture on Carrier in IT industry 17 Nov. 2021.</p> <p>9 Guest Lecture on MBA Entrance Exam 16 Nov. 2021</p> | Good |  |  |
| (d) | <p>Organizing seminars/ conferences/ workshops, other college/university activities.</p> <p><b>Number of activities :01 Good</b></p> <p>1. Seminar on Carrier in Testing on 12 Nov.21</p>  |      |  |  |
| (e) | <p>Evidence of actively involved in guiding Ph.D students.</p> <p>Number of Students: 0</p> <p><b>(Not-Satisfactory)</b></p>   |      |  |  |
| (f) | <p>Conducting minor or major research project sponsored by national or international agencies.</p> <p>Number of Projects: Major: Nil</p> <p>Minor: Nil</p> <p><b>(Not-Satisfactory)</b></p>  |      |  |  |
| (g) | <p>At least one single or joint publication in peer reviewed or UGC list of Journals.</p> <p>Number of Publications:</p> <p><b>(Not-Satisfactory)</b></p>  |      |  |  |

**Grading Criteria:** Good - Involved in at least 3 activities

Satisfactory - 1-2 activities

Not-satisfactory - Not involved / undertaken any of the activities

**Note:** i) Number of activities can be within or across the broad categories of activities


ii) Strike out whichever is not applicable.

### Overall Grading:

| Sr. No. | Grade            | Criteria  |
|---------|------------------|---|
| 1.      | Good             | Good in teaching (Table 1.1) and satisfactory or good in activity at Table 1.2. |
| 2.      | Good             | Good in teaching (Table 1.1) and good or satisfactory in activity at Table 1.2. |
| 3.      | Not Satisfactory | If neither good nor satisfactory in overall grading                             |


**Note:** For the purpose of assessing the grading of Activity at Table 1.1 and Table 1.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

| Overall Grading |               |                       |                |                        |
|-----------------|---------------|-----------------------|----------------|------------------------|
| Sr. No.         | Grade Claimed | Overall Grade Claimed | Grade Verified | Overall Grade Verified |
| Table – 1.1     | Good          | Good                  | Good           | Good                   |
| Table–1.2       | Good          |                       | Good           |                        |

  
Signature of the Faculty  
(Patil M.S.)

  
Signature of HOD/Director/Co-coordinator

**HEAD**  
**DEPARTMENT OF B. C. A.**  
**VIVEKANAND COLLEGE, KOLHAPUR**  
**(AUTONOMOUS)**

  
Signature of Principal/ Director/ Vice Chancellor

**PRINCIPAL**  
**VIVEKANAND COLLEGE, KOLHAPUR**  
**(EMPOWERED AUTONOMOUS)**

