Annual Self Appraisal Report (ASAR)

As per 7thPay UGC Regulation18th July, 2018 and
Govt. of Maharashtra Resolution 8thMarch, 2019

For College Assistant /Associate Professor/
University Assistant Professor

Academic Year : 2022-2023
(Duration : From 14/09/2022 To 31/05/2023)

A. General Information

a) Name (Surname first)   : Satpute Renuka Sanjay

b) Designation   : Assistant Professor, Department of Commerce,

         Vivekanand Collage, Kolhapur (Autonomous)

c) College / University   : Vivekanand Collage, Kolhapur (Autonomous)

d) Department   : Commerce

e) Date of Birth   : 25 April,1997

f) Date of Appointment   :14th September, 2022

g) Total Teaching Experience   : UG :01year.

    h) Permanent Address (with Pin code)   : Tarabai park, Kolhapur, 416003.

         Mobile No.   8237960477
         Email   : satputerenuka00@gmail.com

B. Academic Qualifications :

Sr. No.	Exam. Passed	University	Subject	Year	Grade / Class
1.	S.S.C.	Kolhapur	Marathi, Hindi, English, Science & technology, Social Science, Mathematics	2012	First Class
2.	H.S.C.	Kolhapur	English, Hindi, Book-keeping and accountancy, Organization of commerce & management, Economics, Secretarial Practice, Environment education.	2014	First Class

3.	B.Com.	Shivaji University, Kolhapur	Business economics, English for business communication, Corporate accounting, Fundamentals of entrepreneurship, business statistics, Money and financial system.	2017	Second Class
4.	M.Com.	Shivaji University, Kolhapur	Management accountancy accounting paper, Business finance paper, Advanced accountancy (Financial management), Research methodology & project work.	2021	First Class

B. Research / Fellowship / Research Training Program:

Sr. No.	Research	Title of Work / Thesis	University / Institute
1.			
2.			
3.			

C.   Orientation / Refresher / Short Term Course /FDP Completed :

Sr. No.	Course	Duration	University / Institute
1.			

Table 1

Assessment Criteria and Methodology for University/College Teachers

Table 1.1: **Teaching –**

Activity	Percentage Obtained	Grade Claimed	Grade Verified
Teaching- $\frac{540}{540} X100 = 100\%$ Where A: Number of classes(Lectures) taught B: Total classes (Lectures) assigned (Classes taught includes sessions on tutorials, lab and other teaching related activities)	100%	Good	Good

Grading Criteria : 80% & above - Good, Below 80% but 70% & above - Satisfactory

Less than 70% - Not satisfactory.

Note : Strike out whichever is not applicable.

Table 1.2: **Involvement in the University/College students related activities/research activities:**

Sr. No.	Activity	Grade Claimed	Grade Verified	Page No.
(a)	Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-Ordinator, Warden etc. **Number of activities : 03** 1. Member of B.O.S 2. Paper setter 3. Assistant professor- (B.C.A department), Principles of Management, Human resource management, E-commerce, Financial accounting. Vivekanand College, Kolhapur (Autonomous)	Good		
(b)	Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation. **Number of activities :04Good** 1. Paper Setting 2. Paper Evaluation 3. Internal Evaluation 4. Supervisor	Good		

(c)	Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. **Number of activities :01** 1. Ppt presentation on 'Successful I.T Indian Entrepreneurs.		Good	
(d)	Organizing seminars/ conferences/ workshops, other college/university activities. **Number of activities :04Good** 1. Organized guest lecture on tally on 28-12-2022 2. Organized guest lecture on career opportunities on 28-07-2023 3. Organized guest lecture on MBA/MCA entrance on 05-09-2023 4. Organized guest lecture on Personality and soft skill development on 07-01-2023	Good		
(e)	Evidence of actively involved in guiding Ph.D students. Number of Students: 0 **(Not-Satisfactory)**			
(f)	Conducting minor or major research project sponsored by national or international agencies. Number of Projects: Major: Nil Minor: Nil **(Not-Satisfactory)**			
(g)	At least one single or joint publication in peer reviewed or UGC list of Journals. Number of Publications:03			
	(Not-Satisfactory)			

Grading Criteria: Good - Involved in at least 3 activities

Satisfactory - 1-2 activities

Not-satisfactory - Not involved / undertaken any of the activities

Note: i)Number of activities can be within or across the broad categories of activities

ii) Strike out whichever is not applicable.

Overall Grading:

Sr. No.	Grade	Criteria
1.	Good	Good in teaching (Table 1.1) and satisfactory or good in activity at Table 1.2.
2.	Satisfactory	Satisfactory in teaching (Table 1.1) and good or satisfactory in activity at Table 1.2.
3.	Not Satisfactory	If neither good nor satisfactory in overall grading

Note: For the purpose of assessing the grading of Activity at Table 1.1 and Table 1.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

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Overall Grading

Sr. No.	Grade Claimed	Overall Grade Claimed	Grade Verified	Overall Grade Verified
Table – 1.1	Good	Good	Good	Good
Table–1.2	Good		Good	

Signature of the Faculty,
Assistant professor,
(R.S.Satpute.)

Signature of HOD/Director/ Co-ordinator

HEAD
DEPARTMENT OF B. C. A.
VIVEKANAND COLLEGE, KOLHAPUR
(AUTONOMOUS)

Signature of Principal/ Director/ Vice Chancellor

PRINCIPAL
VIVEKANAND COLLEGE, KOLHAPUR
(EMPOWERED AUTONOMOUS)

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