

**Shri Swami Vivekanand Shikshan Sanstha's  
Vivekanand College, Kolhapur (Autonomous)**

**Department of BCA**

**NOTICE**


Date: 26-12-2019

All teachers of Department of BCA are hereby informed that a meeting is scheduled on Thursday, 9<sup>th</sup> January 2020 at 11.30 a.m. in Department of BCA. All teachers are requested to be present on time.

The agenda of the meeting

1. Confirmation of the minutes of the previous meeting
2. Distribution of work load.
3. Discussion about continuous internal evolution activities.
4. Discussion about to start Projects review activity
5. Discussion about to conducts Viva for students.
6. Discussion about to conduct Industrial visit for Third year students.
7. Any other matter with permission of the Chair Person



  
Head  
(Prof. Mr. V. B. Pujari)

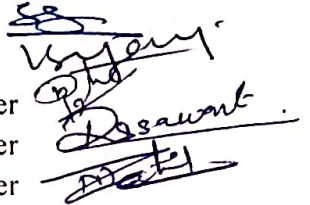
**HEAD**  
**DEPARTMENT OF B. C. A.**  
**VIVEKANAND COLLEGE, KOLHAPUR**  
**(AUTONOMOUS)**

Shri Swami Vivekanand Shikshan Sanstha's  
**Vivekanand College, Kolhapur (Autonomous)**  
**Department of BCA**

Minutes of the meeting held on Thursday, 9th January 2020 at 11.30 a.m. in  
Department of BCA.

Members Present: 1) Mr. S.S. Kale  
2) Mr. V. B. Pujari  
3) Ms. V.D. Patil  
4) Mr. R. S. Sawant  
5) Mrs. M. S. Patil

Coordinator  
Head of Dept.  
Faculty Member  
Faculty Member  
Faculty Member



The proceedings of this meeting are as follows: The following points were discussed and the resolution has been made

**Item no. 1:** The minutes of the previous meeting were read and confirmed unanimously by all the members.

**Item no. 2:** Distribution of work load.

The workload was assigned to all teachers of the department. The subjects Theory and Practical were distributed for the even semester II, IV and VI.

**Item no. 3:** Discussion about continuous internal evolution activities.

It was decided to take assignments, quiz and class test related activities.

**Item no. 4:** Discussion about to start Projects review activity

It was decided to start Projects review activity for B.C.A. II and B.C.A. III students as they have Projects in their last semester.

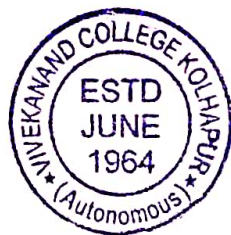
**Item no. 5:** Discussion about to conducts Viva for students.


It was decided to conduct Viva for B.C.A. II students.

**Item no. 6:** Discussion about to conduct Industrial visit for Third year students

It was decided to conduct Industrial visit for B.C.A. III students.

**Item no. 7:** As there was no other matter to discuss, the meeting ended with thanks to the Chair.



  
Head  
(Prof. Mr. V. B. Pujari)  
**HEAD**  
DEPARTMENT OF B. C. A.  
VIVEKANAND COLLEGE, KOLHAPUR  
(AUTONOMOUS)