

SHIVAJI UNIVERSITY, KOLHAPUR  
**Annual Self Appraisal Report (ASAR)**

As per 7<sup>th</sup> Pay UGC Regulation 18<sup>th</sup> July, 2018 and

Govt. of Maharashtra Resolution 8<sup>th</sup> March, 2019

For College Assistant / Associate Professor /

University Assistant Professor

Academic Year : 2020 -2021

(Duration: From June 2020 To September 2021)

**A. General Information**

- a) Name (Surname first) : Mr. Rajesh Ramchandra Mane  
b) Designation : Assistant Professor  
c) College / University : Vivekanand College, Kolhapur (Autonomous)  
d) Department : BSc.Computer Science Entire  
e) Date of Birth : 26/09/1978  
f) Date of Appointment : 01/07/2004  
g) Total Teaching Experience : UG: 16 Years  
h) Permanent Address (with Pin code) : B-2 ,Mahrudra Plaza,Rajarampuri 13 lane.  
Dist: - Kolhapur, PIN:416008  
Mobile No. : 9890822720  
Email : rajmane78@gmail.com

**B. Academic Qualifications**

| Exam Passed    | Board/University   | Year | % Marks |
|----------------|--------------------|------|---------|
| BSc(Chemistry) | Shivaji University | 1999 | 60 %    |
| MCA            | Shivaji University | 2003 | 55 %    |
| MPhil          | Shivaji University | 2014 | Grade A |



C. Research / Fellowship / Research Training Program :

| Sr. No. | Research      | Title of Work / Thesis | University / Institute |
|---------|---------------|------------------------|------------------------|
| 1       | JRF/ SRF etc. |                        |                        |
| 2       | Ph.D.         |                        |                        |

D. Teaching Experience:

| Sr. No.                    | Designation         | Name of Employer                        | Salary with Grade pay/Academic Level | Date of    |           | Experience in Years |
|----------------------------|---------------------|---|--------------------------------------|------------|-----------|---------------------|
|                            |                     |   |                                      | Joining    | Leaving   |                     |
| 2                          | Assistant Professor | Vivekanand College, Kolhapur Autonomous |                                      | 01-07-2004 | Till date | 16                  |
| Total Teaching Experience: |                     |   |                                      |            |           | 16                  |

E. Orientation / Refresher / Short Term Course Completed:

| Sr. No. | Course  | Duration         | University / Institute |
|---------|---|------------------|------------------------|
| 1       | Faculty development programme on Moodle Learning And Management System. | 25-30 April 2020 |                        |



## Appendix II

Table 1

## Assessment Criteria and Methodology for University/College Teachers

Table 1.1: Teaching –

| Activity  | Percentage Obtained | Grade Claimed | Grade Verified |
|---|---------------------|---------------|----------------|
| Teaching-<br>$\frac{850}{864} \times 100 = 98.37\%$ Where<br>A: Number of classes (Lectures) taught<br>B: Total classes (Lectures) assigned<br>(Classes taught includes sessions on tutorials, lab and other teaching related activities) | 98.37%              | Good          | Good           |

Grading Criteria: 80% & above - Good, Below 80% but 70% & above - Satisfactory  
 Less than 70% - Not satisfactory.

Note : Strike out whichever is not applicable.

Table 1.2: Involvement in the University / College students related activities / research activities:

| Sr. No. | Activity  | Grade Claimed | Grade Verified | Page No. |
|---------|---|---------------|----------------|----------|
| (a)     | Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.<br><br><b>1) Member of BOS in Computer Science</b><br>Number of activities : 01  | Good          | Good           |          |
| (b)     | Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.<br><br><b>1) Paper Setter for Theory Exam of BCS - I</b><br><b>2) Paper Setter for Theory Exam of BCS- III</b><br><b>3) Internal and External Examiner for Practical Exam of BCS- I</b><br><b>4) Paper Assessment for BCS - I and BCS - III</b><br><b>5) Jr. Supervisor for Theory Exam</b> |               |                |          |



|     |  |  |  |
|-----|--|--|--|
|     | Number of activities :05   |  |  |
| (c) | Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.<br>1) Organize Study Tour<br>2) Career Counseling<br>3) Students Seminars.<br>Number of activities :03 |  |  |
| (d) | Organizing seminars/ Conferences/ workshops, other college/university activities.<br>Number of activities:00   |  |  |
| (e) | Evidence of actively involved in guiding Ph.D. students.<br>Number of Students :.....  |  |  |
| (f) | Conducting minor or major research project sponsored by national or international agencies.<br>Number of Projects : Major : .....<br>Minor : ....  |  |  |
| (g) | At least one single or joint publication in peer reviewed or UGC list of Journals.<br>Number of Publications : .....   |  |  |

Grading Criteria : Good - Involved in at least 3 activities

Satisfactory - 1-2 activities

Not-satisfactory - Not involved / undertaken any of the activities

Note: i) Number of activities can be within or across the broad categories of activities

ii) Strike out whichever is not applicable.

#### Overall Grading:

| Sr. No. | Grade        | Criteria  |
|---------|--------------|---|
| 1       | Good         | Good in teaching (Table 1.1) and satisfactory or good in activity at Table 1.2.         |
| 2       | Satisfactory | Satisfactory in teaching (Table 1.1) and good or satisfactory in activity at Table 1.2. |



|   |                  |   |
|---|------------------|---|
| 3 | Not Satisfactory | If neither good nor satisfactory in overall grading |
|---|------------------|---|

Note: For the purpose of assessing the grading of Activity at Table 1.1 and Table 1.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

| Overall Grading |  |  |  |  |
|-----------------|--|--|--|--|
| Sr. No.         | Grade Claimed  | Overall Grade Claimed  | Grade Verified   | Overall Grade Verified   |
| Table - 1.1     | Good /<br><del>Satisfactory</del> /<br><del>Not satisfactory</del> | Good /<br><del>Satisfactory</del> /<br><del>Not satisfactory</del> | Good /<br><del>Satisfactory</del> /<br><del>Not satisfactory</del> | Good /<br><del>Satisfactory</del> /<br><del>Not satisfactory</del> |
| Table - 1.2     | Good /<br><del>Satisfactory</del> /<br><del>Not satisfactory</del> |  | Good /<br><del>Satisfactory</del> /<br><del>Not satisfactory</del> |  |

*RR*

Signature of the Faculty

*Paseer*  
Signature of HOD

**HEAD**  
DEPARTMENT OF B.SC. COMPUTER SCIENCE  
(ENTIRE)  
VIVEKANAND COLLEGE, KOLHAPUR  
(AUTONOMOUS)

*Joshi*  
Signature of IQAC Co-ordinator

**Coordinator - IQAC**  
**Vivekanand College,**  
**Kolhapur**



*RR*  
Signature of Principal  
**PRINCIPAL**  
**Vivekanand College**  
Kolhapur