Vivekanand College, Kolhapur (Autonomous)

Department of Chemistry

Notice (Second Term Meeting)

All the faculty members are hereby informed that, second term start meeting will be held on Wednesday, 2nd March 2022 at 2:30 pm. Kindly remain present on time.

Agenda of the meeting

- 1. Workload and Syllabus Distribution of B. Sc. I, II, III and M. Sc. I, II
- 2. Discussion on preparation of Time table
- 3. Discussion on submission of following documents to Criterion-V for 2021-22
 - i. Submission of Progression report
 - ii. Off campus placement report
 - iii. Alumni Report (2018-2022)
 - 4. Discussion on organization of various activity in the department as
 - Science day, International Women's Day, Lead college activity, etc.

5. Discussion on Term-I (M.Sc. I and II) Practical Examination

Dr. Mrs. S. D. Shirke

Dept of Chemistry

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Report of the Meeting

Following committee members were present for this meeting

Sr.	Name of Faculty	Sign
No.		
1	Dr. K. A. Undale	n The
2	Dr. S. S. Ankushrao	July
3	Dr. S. D. Shinde	Wind2
4	Shri. S. S. Kadam	Pauli
5	Shri. A. S. Tapase	Hapau
6	Dr. D. S. Gaikwad	DSP
7	Dr. A. A. Patravle	3-11/19
8	Shri. A. T. Mane	Atms
9	Shri. S. C. Kumbhar	
10	Miss. P. A. Gholap	Blobs.
11	Miss. M. M. Patil	
12	Miss. N. D. Patil	Malit
13	Miss. P.M. Ruikar	

Minutes of the meeting

The meeting of the faculty members of the department of Chemistry were held on 2nd March 2022 under the chairmanship of Head, Department of Chemistry, Vivekanand College, Kolhapur. To discuss various issued mentioned in the agenda.

Item No. 1) Distribution of syllabus for B.Sc. I, II and III

With regarding to the issue mentioned above, syllabus is distributed among all faculties members.

Item No. 2) Discussion on preparation of Time table:

By taking into consideration the central time table, the departmental time table for theory and practical was prepared.

Item No. 3) Discussion on submission of progression, off campus and alumni report (2018-22) Discussion on submission of progression, off campus and alumni report (2018-22) to Criterion V was carried out.

Item No. 4) Discussion on organization of various activities by the department:-

Discussion and planning of different curricular and co-curricular activities as Science day, International Women's Day, Lead College activity was done.

Item No. 5) Discussion on Term I Practical Examination

The M.Sc. I and M.Sc. II practical Examination of First term was discussed and time table is finalised.

As there is no issue for further discussion and hence the meeting is over.

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Head of department

(Dr. S. D. Shirke)

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Dept. of Chemistry

Vivekanand College, Kolhanur

Action Taken Report

Meeting Date: March 2, 2022

Meeting Location: Vivekanand College, Kolhapur

Chairperson: Dr. S. D. Shirke, Head of Chemistry Department

Minutes of the Meeting:

The faculty members of the Department of Chemistry convened on March 2, 2022, under the

chairmanship of the Head of the Department at Vivekanand College, Kolhapur. The meeting

aimed to address various issues mentioned in the agenda, and the following decisions were

made:

Item No. 1: Distribution of Syllabus for B.Sc. I, II, and III

Action Taken: The syllabus for B.Sc. I, II, and III has been successfully distributed among all

faculty members.

Item No. 2: Discussion on Preparation of Timetable

Action Taken: By considering the central timetable, the departmental timetable for both

theory and practical classes has been prepared, ensuring efficient scheduling for the

upcoming term.

Item No. 3: Discussion on Submission of Progression, Off-Campus, and Alumni Report

(2018-22)

Action Taken: Discussion regarding the submission of the Progression, Off-Campus, and

Alumni report (2018-22) to Criterion V was carried out. Further steps will be taken to ensure

timely submission of the report.

Item No. 4: Discussion on Organization of Various Activities by the Department

Action Taken: Various curricular and co-curricular activities, including Science Day, International Women's Day, and Lead College activities, were conducted. These activities aim to enhance the academic and co-curricular experiences of students.

Item No. 5: Discussion on Term I Practical Examination

Action Taken: The practical examination for M.Sc. I and M.Sc. II for the first term was discussed, and the timetable has been finalized for smooth conduct of the examinations.

Additional Comments:

- 1. The distribution of syllabi and preparation of timetables are essential administrative tasks that ensure the department is well-prepared for the upcoming academic term.
- 2. The discussion on the submission of reports demonstrates the department's commitment to maintaining records and fulfilling accreditation requirements.
- 3. Organizing various activities throughout the year contributes to the holistic development of students and fosters a vibrant academic environment.
- Faculty members are encouraged to actively participate in the planning and execution of departmental activities to ensure their success.
- 5. The department remains dedicated to providing a quality educational experience and a nurturing academic atmosphere.

Signature:

Head of Chemistry Department
(Dr. S. D. Shirke)

Dept. of Chemistry
Vivekanand College, Kolhapur



"Education for Knowledge, Science and Culture."

Shikshanmaharshi Dr. Bapuji Salunkhe

Shri. Swami Vivekanand Shikshan Sanstha's

VIVEKANAND COLLEGE, KOLHAPUR (AUTONOMOUS)



2130 E, Tarabai Park, Tal. Karveer, Dist. Kolhapur 416 003 UGC Recognition Under 2 F & 12(B) UGC Act 1956 Affiliated to Shivaji University, Kolhapur (M.S.)

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PG DEPARTMENT OF CHEMISTRY M. Sc. I & II <u>TIME-TABLE (2021-22)</u>

w. e. f. 28/03/2022

Time	Class	MON	TUE	WED	THU	FRI (Theory)	SAT (Theory)
11-00 am To 02-00 pm	M.Sc. I (Practical)	Inorg (SSB) Org (SCK) Ana (AAP)	Org (SCK) Phy (SSB) Ana (AAP)	Phy (SSB) Ana (AAP) Inorg (SD Shinde)	Phy (AST) Inorg (SSA) Org (SCK)	AAP (11.30 am to 12.30 pm)	DSG (11.30 am to 12.30 pm)
02.30 pm To 03: 30 pm	M.Sc. I (Theory)	SSB	SD Shinde	SSB	SSB	SSB (12.30 pm to 1.30 pm)	SSK (12.30 pm to 1.30 pm)
3.30 pm To 04-30 pm	M.Sc. I	AST	SDS	SSA	AAP	SCK (1.30 pm to 2.30 pm)	SCK (1.30 pm to 2.30 pm)

Time	Class	MON	TUE	WED	THU	FRI	SAT
11-30 am To 12-30 pm	M.Sc. II (Theory)	SSA	MMP	DSG	AAP	KAU	SCK
12.30 pmTo 01: 30 pm	M.Sc. II	DSG	DSG	SCK	SDS	DSG	AAP
1.30 pm To 02-30 pm	M.Sc. II	MBD/SCK	MBD/SCK	MBD/AAP	Practical from 2.00 pm to 5.00 pm of Both A & B Batch		

Dr. S. S. Ankushrao Time Table In-charge



Dr. Mrs. S. D. Shirke

Dept. of Chemistry
Vivekanand College Kolhanur