

"Education for Knowledge, Science and Culture"  
-Shikshanmaharshi Dr. Babuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha, Kolhapur  
**Vivekanand College, Kolhapur (Autonomous)**  
**Department of Chemistry**  
**Notice**

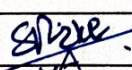



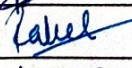
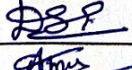
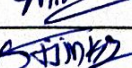
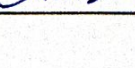

**Date: 28/01/2020**

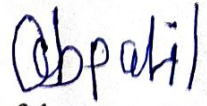
All faculty member of Department of Chemistry are hereby informed that meeting will be held on Thursday 30<sup>th</sup> Jan 2020 at 2.30 p.m.. Please be noted.

Venue:- Department of Chemistry

**Agenda of meeting**

- 1) Purchase of equipment's.
- 2) To discuss (D.S.E). Courses for B.Sc II
- 3) Any other matter with the permission of chairman










Sr. No.	Name of Faculty	Sign
1	Dr. S. D. Shirke.	
2	Dr. K.A. Undale	
3	Dr. S. S. Ankushrao	
4	Dr. S.D. Shinde	
5	Shri. S.S. Kadam	
6	Shri. R.A. kalel	
7	Dr. D.S. Gaikwad	
8	Shri. A.T. Mane	
9	Shri. A.A. Patravle	

  
Head of department  
(Dr. D. B. Patil)  
**Head**  
**Dept. of Chemistry**  
Vivekanand College, Kolhapur



## Report of the Meeting

Following committee members were present for this meeting

Sr. No.	Name of Faculty	Sign
1	Dr. S. D. Shirke.	
2	Dr. K.A. Undale	
3	Dr. S. S. Ankushrao	
4	Dr. S.D. Shinde	
5	Shri. S.S. Kadam	
6	Shri. R.A. kalel	
7	Dr. D.S. Gaikwad	
8	Shri. A.T. Mane	
9	Shri. A.A. Patravle	

## Minutes of the meeting

The meeting of the faculty members of the department of chemistry were held on 30<sup>th</sup> Jan 2020 under the chairmanship of Head, Department of Chemistry, Vivekanand College, Kolhapur. To discuss various issued mentioned in the agenda.

### **Item No. 1) Purchase of equipment's.**

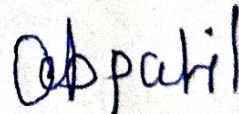
With regarding to the issue mentioned above, List of equipment's are finalized and further send to purchase committee.

### **Item No. 2) To discuss (D.S.E). Courses for B.Sc II**

With regarding to the issue mentioned above, Syllabus for B.Sc. II is finalized after discussion with all faculties.

As there is no issue for further discussion and hence the meeting is over.



  
Head of department  
(Dr. D. B. Batil)  
**Head**  
**Dept. of Chemistry**  
Vivekanand College, Kolhapur

## Action Taken Report

Meeting Date: 30<sup>th</sup> Jan. 2020

Meeting Location: Dept. of Chemistry, Vivekanand College, Kolhapur

Chairperson: Dr. D. B. Patil, Head of Chemistry Department

Minutes of the Meeting:

Item No. 1: Purchase of Equipment

Action Taken: The list of equipment required has been finalized during the meeting, and it has been sent to the purchase committee for further processing.

Item No. 2: Discussion on D.S.E. Courses for B.Sc. II

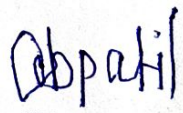
Action Taken: After a thorough discussion involving all faculty members, the syllabus for B.Sc. II D.S.E. (Discipline Specific Elective) courses has been finalized.

Additional Comments:

1. The equipment procurement process has been initiated by forwarding the final list to the purchase committee. The committee will now take the necessary steps to acquire the required equipment as per the department's needs.
2. The syllabus for B.Sc. II D.S.E. courses has been successfully finalized, ensuring that it aligns with the department's academic objectives and standards.
3. Faculty members are encouraged to review the equipment list and syllabus for any further input or modifications as needed.
4. It is essential to maintain communication with the purchase committee to track the progress of equipment procurement and ensure timely delivery.
5. The department will continue to monitor and evaluate the implementation of the above decisions and make any necessary adjustments in the future.

Signature:



  
Head of Department  
(Dr. D. B. Patil)  
**Head**  
Dept. of Chemistry  
Vivekanand College, Kolhapur