

Annual Teaching Plan

Academic year: 2020-21

Semester: (I) Department: Commerce

Subject: **Principles of Business Management Paper –I (PBM)**

Course Title: **Principles of Business Management Paper –I (PBM) CC1041 A**

Name of the Teacher: Dr. Revati R. Patil

Month: July / Aug			Module / Unit	Sub Units Planned
Lectures	Practicals	Total		
15	-----	15	I- Introduction to Management:	Meaning, Definitions, Characteristic, Significance and functions of Management, Administration and Management, Management as a Science or an Art, Professional Management: The concept, characteristics and need.
Month: September			Module / Unit	Sub Units Planned
Lectures	Practicals	Total		
15	-----	15	II- Contributions towards development of management theory:	F.W. Taylor: Principles and techniques of Scientific Management, Henry Fayol; 14 Principles of Management, Elton Mayo: Hawthorne Experiment and its findings, Max Weber: Meaning and characteristics of Bureaucratic Organisation
Month: October			Module / Unit	Sub Units Planned
Lectures	Practicals	Total		
15	-----	15	III- Management Functions and Skills :	Levels of management and their functions, Functional areas of Management. Managerial Role, Management Skills
Month: November			Module / Unit	Sub Units Planned
Lectures	Practicals	Total		



15	-----	15	IV Planning & Decision Making & Organizing:	<p>(A) Planning & Decision Making: Definitions, characteristics and importance, Steps in Planning, Functional types of planning: Financial, Production, Personnel and Marketing Planning, Concept of decision making</p> <p>(B) Organizing: Meaning and importance of organizing Type of organization: Line, Line and Staff, Functional and Committee.</p> <p>Revision</p>

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Annual Teaching Plan

Academic year: 2020-21

Semester: (II) Department: Commerce

Subject: **Principles of Business Management Paper – II**

Course Title: **Principles of Business Management Paper – II CC1041 B**

Name of the Teacher: Dr. Revati R. Patil

Month: January/February			Module / Unit	Sub Units Planned
Lectures	Practicals	Total	I. Directing:	1. Concept and characteristics of motivation -Means of motivation: Positive and Negative, Financial and Non-financial, Theories of Motivation: Prof. Abraham Maslow's need hierarchy theory, Fredrick Herzberg's Two-Factor Theory, Prof. Douglas McGregor's Theory 'X' and Theory 'Y' 2. Concept of leadership -Functions of a leader, Traits in leadership; Leadership styles 3. Communication – Concept and process of Communication, Barriers in communication. Supervising: Concept , Importance
15	-----	15		
Month: March			Module / Unit	Sub Units Planned
Lectures	Practicals	Total	II. Staffing & Controlling	A) Staffing: Meaning, Process & Sources of Recruitment, Selection (B) Controlling: Meaning of control, control process, Techniques of control.
15	-----	15		
Month: April			Module / Unit	Sub Units Planned
Lectures	Practicals	Total	III. Management of change:	Concept, Need for change, process of planned change: unfreezing, changing and refreezing; Resistance to change



15	-----	15		
Month: May				
Lectures	Practicals	Total	Module / Unit	Sub Units Planned
			IV. Recent Trends in Management:	CSR, MIS, TQM Revision
15	-----	15		

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Annual Teaching Plan

Academic year: 2020-21

Semester: (V) Department: Commerce

Subject: Modern Management Practices Paper-I (MMP) Course Title: Modern Management Practices Paper-I (MMP) CC1052E

Name of the Teacher: Dr. Revati R. Patil

Month: July / Aug			Module / Unit	Sub Units Planned
Lectures	Practicals	Total		
15	-----	15	1. Contribution To Modern Management Practices:	<p>a. Modern Management: Concept and Importance of Modern Management in Changing Environment.</p> <p>b. Contribution of Peter Drucker: Management By Objectives (MBO)-Concept, Characteristics, Importance, Merits and Demerits.</p> <p>c. Contribution of C.K.Prahlad : Core Competencies, Factors of affecting Core Competencies, Identifying Core Competencies,</p> <p>d. Contribution of Michael Porter: 5 Forces model, Competitive Advantage- Cost Leadership, Differentiation and Focused</p>
Month: September			Module / Unit	Sub Units Planned
Lectures	Practicals	Total		
15	-----	15	2. Introduction to Strategic Management:	<p>a. Strategic Management: Concept of Mission, Vision, Objectives ,Concept of Strategy, Importance of Strategy, Levels of Strategy, Environmental Analysis and SWOC Analysis, strategic management, meaning,</p>



				<p>characteristic, need, Strategic Management Process – Different Phases</p> <p>b. Types of Strategies :Mintzberg's 5 Ps, Corporate strategies, Mckinsey's 7s framework -Blue Ocean Strategy, Red Ocean Strategy.</p>
Month: October			Module / Unit	Sub Units Planned
Lectures	Practicals	Total	3. Corporate Governance and Corporate social responsibility (CSR):	<p>a. Corporate Governance: concept definition role of board of directors in corporate Governance. Role of shareholders and auditors in corporate Governance concept of ethics, ethical issues in management.</p> <p>b. Corporate social responsibility: concept of social responsibility, Areas of social responsibilities</p>
15	-----	15		
Month: November				
Lectures	Practicals	Total	Module / Unit	Sub Units Planned
15	-----	15	4. Knowledge Management and Outsourcing:	<p>a. Knowledge Management: Concept, Process and Parameters of Knowledge Management. Knowledge Process Outsourcing - concept, advantages and process of KPO.</p> <p>b. Outsourcing: Concept, Types of outsourcing, features, advantages, limitations, Offshore, Onshore outsourcing.</p>



				<p>Business process outsourcing- (BPO) concept, benefit and risk of Business process outsourcing.</p> <p>Legal Process Outsourcing (LPO) concept, benefit and risk of Business process outsourcing.</p> <p>Revision</p>

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Academic year: 2020-21

Semester: (VI) Department: Commerce

Subject: Modern Management Practices Paper-II (MMP)

Course Title: Modern Management Practices Paper-II (MMP) CC1052F

Name of the Teacher: Dr. Revati R. Patil

Month: January/February			Module / Unit	Sub Units Planned
Lectures	Practicals	Total	1. Total Quality Management (TQM) :	a. TQM: concept of quality, meaning of TQM ,Elements Of TQM, Contribution Of Deming And Juran. b. Benchmarking: concept and types of benchmarking ,advantages and limitations. c. Six sigma: meaning, characteristics, and importance of six sigma, levels of six sigma, steps in implementing six sigma, d. ISO-9000: meaning and importance of ISO quality standards, 20 elements of ISO -9000. e. Quality Circles: concept of quality, meaning
15	-----	15		
Month: March				
Lectures	Practicals	Total	2. Quality Time and Stress management:	a. Quality Time management: meaning, importance and techniques of time management. b. Stress management: meaning of stress, causes of stress, effects of stress,



				coping strategies for stress.
15	-----	15		
Month: April			Module / Unit	Sub Units Planned
Lectures	Practicals	Total	3. Event and Disaster Management:	a. Event management: concept and importance of event management, procedure of event management, types of events. management. b. Disaster Emergency Management: concept and Types, prevention & phases /
15	-----	15		
Month: May				
Lectures	Practicals	Total	Module / Unit	Sub Units Planned
			4. International Management:	International Management and Multinational Companies (Mncs)- Advantages and Challenges, Japanese Management and Theory 'Z', Role of Global Managers.
				Revision
15	-----	15		

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Annual Teaching Plan

Academic year: 2020-21 Semester: V

Department: Commerce

Subject: Industrial Management –I

Course Title: Factory Management -I

Name of the Teacher: Dr. Revati R. Patil

Month: July/August 2020			Module / Unit	Sub Units Planned
Lectures	Practicals	Total		
15	----	15	1. Inventory management:	Meaning, and objectives of Inventory Management, receipts and issue of material (bin card, store ledger) pricing of material issues (FIFO & LIFO) EOQ, ABC Analysis & VED Classification, Just In Time (JIT) Production meaning, Techniques and advantages
Month: September 2020			Module / Unit	Sub Units Planned
Lectures	Practicals	Total		
15	----	15	2. Production, planning and control:	Concept, Meaning, Objectives, Components of PPC, Importance of PPC, Techniques of PPC- Routing, Scheduling, Dispatching and Follow Up, Limitations
Month: October 2020			Module / Unit	Sub Units Planned
Lectures	Practicals	Total		
15	---	15	3. Productivity and Quality management:	a. Productivity: meaning, importance and measurement, factors influencing productivity, methods of improving, Productivity production Vs productivity. b. Quality management: Concept, eminent quality guru and their contribution, TQM, SIX SIGMA, SQC and QC
Month: Nove 2020			Module / Unit	Sub Units Planned
Lectures	Practicals	Total		
15	----	15	4. Supply Chain and Supply Logistic Management:	a. Supply chain management: Concept, Components of Supply



				<p>Chain, Evolution of Supply Chain, Push Vs. Pull Supply Chain, Drivers of Supply Chain Management.</p> <p>b. Logistic Management: Meaning, Objectives, and Importance of Logistic Management, Activities of the Logistic Functions--- Transportation, Warehousing, Material Handling and Packaging.</p> <p>Transportation, Warehousing, Material Handling and Packaging.</p> <p>Revision</p>
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Annual Teaching Plan

Academic year: 2020-21

Semester: VI Department: Commerce

Subject: Industrial Management –III Course Title: Factory Management -III

Name of the Teacher: Dr. Revati R. Patil

Month: January 2021			Module / Unit	Sub Units Planned
Lectures	Practicals	Total		
15	----	15	1. Industrial Management:	a) Introduction to industrial management: Meaning and Importance of Industrial Management – Recent Trends in Industrial Management(In Brief) Enterprise Resource Planning.(ERP)
				b) Factory Location And Plant Layout – Meaning And Factors Determining Location of Factory. Meaning, Objectives, Importance of Plant Layout – Factors Influencing Layout – Types of Layout -Problems of Layout. Production Process.
Month: February 2021			Module / Unit	Sub Units Planned
Lectures	Practicals	Total		
15	----	15	2. Work Environment:	a) Work Environment- Meaning and Importance of Work Environment -Factors Affecting Work Environment – Lighting, Ventilation, Sanitation, Noise Control and Air Conditioning.
				B) Industrial Pollution - Meaning, -Causes –Effects – Measures of Industrial Pollution.
Month: March 2021			Module / Unit	Sub Units Planned



Lectures	Practicals	Total		
15	---	15	3. Plant Maintenance:	Concept –Importance – Objectives of Effective Maintenance System –Types of Maintenance –Recent Trends in Plant Maintenance.
Month: April 2021				
Lectures	Practicals	Total	Module / Unit	Sub Units Planned
15	-----	15	4. Financial management:	Concept of Financial Management – Importance – Sources of Finance –Fixed and Working Capital. Revision

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