

SHIVAJI UNIVERSITY, KOLHAPUR

API-PBAS Pro forma for Recruitments and Promotions under CAS as
Per UGC's 4th Amendment Dated 11th July, 2016

ANNUAL SELF-ASSESSMENT FOR THE PERFORMANCE BASED APPRAISAL SYSTEM Assessment Year I (29.12.2018-28.12.2019)

PART - A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

NAME OF THE COLLEGE : - Vivekanand College (Autonomous)
Tarabai Park, Kolhapur- 416 003

1. Name (in Block Letters) : - DR. KAILAS SUNIL PATIL

2. Father's Name / Mother's Name : - SHRI. SUNIL SHRIRANG PATIL

3. Department : - ECONOMICS

4. Current Designation & Grade Pay : - Asst. Professor (GP-7000/-)

5. Date of Appointment : - 18.03.2014

6. Date of last Promotion : - 29.12.2018

7. Position and Grade Pay applied under CAS : - Assistant Professor (Stage III)
& AGP-8000

8. Date of eligibility for promotion : - 29.12.2023

9. Date and Place of Birth : - 28/11/1984 (Kadegoan)

10. Sex : - Male

11. Marital status : - Married

12. Nationality : - Indian

13. Indicate category and sub category (if reserved):- Hindu-Maratha [Open]

14. Address for correspondence (with Pin code) :- Vivekanand College (Autonomous)
E-ward Tarabai Park, Kolhapur-416003

15. Permanent Address (with Pin code) : - Sulkai Road, Hanmant Nagar, Vita
Tal. Khanapur, Dist Sangli Pin - 415311

Telephone No : - 9503379489

Email : - ecokailasvita@gmail.com

16. Academic Qualifications (S.S.C. till post graduation) :-

Sr. No.	Exam. Passed	University/Board	Year	Grade / Class	Subject
1.	S.S.C.	Pune	2000	First class	Mar, Hin, Eng, Math, Sci & Social Sciences
2.	H.S.C.	Pune	2003	Second class	PCMB
3.	Bachelor Degree (B.A.)	Shivaji University, Kolhapur	2007	First class	Economics
4.	Master Degree (M.Sc.)	Shivaji University, Kolhapur	2009	First class	Economics
5	PGD	Shivaji University, Kolhapur	2009	First class	Corporate Governance
6	NET	UGC	2011	Qualified	Economics

17. Research Degree(s)

Degrees	Title	Date of award	University
M. Phil.	-	-	-
Ph.D./ D. Phil	An Economic Study of Broiler Rearing and Marketing in Sangli District	26/05/2017	Shivaji University, Kolhapur
D.Sc/D. Litt.	-	-	-

18. Appointments held prior to joining this institution

Designation	Name of Employer	Date of		Salary with Grade Pay	Reason of leaving
		Joining	Leaving		
Assistant Professor	Arts and commerce College, Nagthane	18.03.2014	27.04.2018	15600-39100-GP 6000	Transfer

19. Posts held after appointment at this institution: -

Designation	Department	Date of actual		Grade
		From	To	
Assistant Professor	Economics	28.04.2018	Till date	15600-39100-GP 7000

20. Period of teaching experience:

P.G. Classes (in years) : ..

U.G. Classes (in years) : 05 Yr

21. Research Experience excluding years spent in M. Phil / Ph. D (in years): 02 Yr.

22. Fields of Specialization under the Subject / Discipline

(a) Micro Economics, Agricultural Economics

23. Academic Staff College **Orientation / Refresher Course/ ISTE - AICTE Sponsored STTP/SBP** attended during the year.

Name of the Course/ Summer School	Place	Duration	Sponsoring Agency	Page no

PART B: ACADEMIC PERFORMANCE INDICATOR

Based on the teacher's self-assessment, API scores are proposed for (a) teaching related activities; domain knowledge; (b) participation in examination and evaluation; and (c) contribution to innovative teaching, new courses etc. The minimum API score required by teachers from this category is different for different levels of promotion. The self- assessment score should be based on objectively verifiable records. It shall be finalized by the screening cum evaluation / selection committee. Universities may detail the activities, in case institutional specificities require, adjust the weightages without changing the minimum total API scores required under this category.

CATEGORY I:

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

A) Direct Teaching: (Maximum Score for Asst. Professor=70, Associate Prof. & Professor =60)

A. i) Classroom Teaching (Lectures, Seminars as per allocation)

Sr. No.	Course / Paper	Level	Mode of Teaching*	No. of periods/ Hours allotted		No. of periods /Hours engaged per Annum	%of Periods Engaged	API Score	API Score Verified	Page No.
				Per week	Per annum					
1	B. A. I	UG	L	04	120*5 (600)	544	544 -----=90.66 600	70		
2	B. A. II	UG	L	04						
3	B. A. III	UG	L	04						
4	B.Com I	UG	L	04						
5	B.Com III	UG	L	04						
			Total	20	600	544	90.66	70		

* Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

A. ii) Classroom Teaching (lectures, seminars) in excess of UGC norms (as per allocation)

Sr. No.	Course/ Paper	Level	Mode of Teaching (Lecture / Seminar)	No. of Periods engaged per annum	Actual Score (Actual hours spent per annum÷7.5)	Page no
1	Indian Economy (13/10/19) (15/07/19) (18/07/19)	UG	Lecture	10	1.33	
Total Score of category -I A (ii)					1.33	

A.iii) Tutorials and Practicals, Field work, Project Supervision
(Actual as per Student Attendance Register)

Sr. No.	Course/ Paper	Tutorials/Practical/ Field work/Project Supervision	Periods engaged per annum	Actual Score (Actual hours spent per annum÷7.5]	Page No
01	B. A III- Project	Project Supervision for Students	30	4	
Total Score of category -I A (iii)				4	

Sr No	Sub category	API Score allotted	Self appraisal score	API Verified
1.	A-i	70	90.66	
2.	A-ii		1.33	
3.	A-iii		4.00	
	Subtotal A		95.99	

B. Examination Duties (Maximum Score for Assistant & Associate Professor=20 & Professor =10)

Sr. No.	Type of Duties	From -----To (Date)	Actual Hours spent	Actual Score (Actual hours spent per annum÷ 10)	Page no
i.	Invigilation/ supervision Junior Supervisor	16/03/2019 18/03/2019 7 to 9/11/2019 11/11/2019	18	9.5	
	Internal Sr. Supervisor at	16/04/2019 to 27/04/2019	77		
ii.	Assessment	31/12/2018 15/03/2019 to 19/03/2019	8 30	3.8	

		28/03/2019			
		02/04/2019			
Total Score of category -I (B) Max Score :20				13.3	

C) Innovative Teaching (Maximum Score for Assistant Prof. =10, Associate Prof. =15 & Prof= 20)

Sr. No.	Name of Activity	Max. Score	Actual hours spent per annum	Actual Score (Actual hrs spent p.a.÷10)	API Score Verified	Page no
1	Learning Methodologies Use of videos, Demo, Animations, charts	10	50	05		
2	Use of innovative methodologies for Teaching- Field Study, Journals, Virtual class rooms, Museums.		20	02		
3	Use of ICT in regular classes- Use of PPT, Online Lectures, Documenatry		20	02		
	Updating of subject content (Use Of Library)- Use of INFLIBNET, Reference Books, Journals, Magzines, etc		40	04		
5	Course improvement (Use of Library)- E-Books, E-Notes, Reference and Text Books, Blogspot.		20	02		
6	Preparation of Study Materials - Using library Offline and Online Resources, Self Notes, E Material, Educational Websites and Research Journals, News Cuttings		40	04		
8	Mentoring- Socio-Economically Backwards Students and Enhancing Soft Skill Development		10	01		
Total Score of category -I (C)				20		

SUMMARY OF CATEGORY I

Sr. No	Nature Of Activity	API Score Allotted	Self Appraisal Score	API Score Verified
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1.	A. Direct teaching	70	95.99	
2.	A. Examination duties	20	13.3	
3.	B. Innovative teaching	10	20	
	SUB TOTAL	100	129.29	
	Minimum API Score required	80	129.29	

Note: * Assistant Professor Stage 1 to 2 = 80, Stage 2 to 3 = 80,

1. Direct Teaching 16/14/14 hours per week include the Lectures/Tutorials/Practical's /Project Supervision/Field Work.
2. University may prescribe minimum cut-off, say 75%, below which no scores may be assigned in these sub-categories.
3. In consonance with established academic and teaching traditions, and with a view to reinforcing a student-centric and caring approach the teachers are encouraged to work with students, beyond the structure of classroom teaching. Indicatively, this could entail mentoring, guiding and counseling students. In particular teachers would be the best placed to identify and address the needs of students who may be differently abled, or require assistance to improve their academic performance, or to overcome a disadvantage. There are no prescribed hours for such efforts, measured either in weeks or months, or in the context and calculation of the API scores, these are nevertheless important and significant activities that could be carried out by teachers.
4. Student Feedback is an integral part of the institutional and academic development of higher educational institutions and in fostering quality. Student feedback and teacher response plays a catalytic role towards improvement in teaching-learning and institutional development. Feedback from students on teaching, delivery, methodology and pedagogy is pivotal with a view to enhancing clarity of concepts, subject understanding and developing and deepening an interest in the academic discipline. Universities and Colleges should encourage teachers to assist students in providing constructive feedback on teaching-learning in order to enhance quality education and in responding to the feedback.

CATEGORY II

CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Based on the teacher's self-assessment, Category II API scores are proposed for Professional development, co-curricular and extension activities; and related contributions. The minimum API required by teachers for eligibility for promotion is fixed in Table II (A). A list of items and scores is given below. The self-assessment score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and selection committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

II. A) Student related co- curricular, extension & field-based activities (Maxim Score=15)

- i. Discipline related co-curricular activities organized** (Such as Field Work, Field Visits, Study Tours, Student Seminar, Remedial Classes, Career Counseling, NET/SET workshop (1week), Quiz, Debate, Elocution on subject, Essay Competition on Subject, Exhibition, Subject/Faculty Day celebration, Survey Conduction, Subject Association Activity, etc.)

Sr. No.	Nature of Activity	Max. API Score	Actual hours spent per annum	Actual Score (Actual hours spent per annum+10)	Verified API Score	Page no
1	Debate 07/01/2019		10	01		
2	Screening film 04/01/2019		10	01		

3	Group discussion 22/01/19	15	10	01		
4	Group discussion 28/02/19		10	01		
5	Role Playing 01/03/2019		15	1.5		
6	Student seminar B.Com III		30	03		
7	Student Seminar B.A. III		20	02		
8	Financial Literacy Survey		10	01		
Total Score of category -II A (i)				11.5		

ii. **Other Co-Curricular Activities** (Cultural Programme Coordinator, NSS, NCC officer/Assist. Officer, Eradication of Superstitions, Tree Plantation, AIDS Awareness Programmes, Blood Donation Camp, Student Welfare Officer, Placement Officer, Sports Committee, etc.)

Sr. No.	Nature of Activity	Maximum API Score	Actual hours spent per annum	Actual Score (Actual hours spent per annum ÷ 10)	Verified API Score	Page no
1	World population Day celebration	15	05	0.5		
2						
Total Score of category -II A (ii)				0.5		

iii. **Extension and Dissemination Activities** (Positions held/Leadership role played in organization linked with Extension Work, Community Work such as National Integration, Human Rights, Peace, Scientific Temper, Flood/Drought Relief, Public Lectures delivered (Related to Subject), Talks delivered as Chief Guest, General Awareness Activities, Subject related events and popular writings, etc.)

Sr. No.	Nature of Activity	Maximum API Score	Actual hours spent per annum	Actual Score (Actual hours spent p.a. ÷ 10)	Verified API Score	Page no
1	Guest Lecture- Welfare Economics Guest lecture at Sangmeshwar College	15	08	0.8		
Total Score of category -II A (iii)				0.8		

CATEGORY- II (A) (i+ii+iii)	Maxim. Score	15	API Claimed	12.8	API Verified	
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II. B) **Contribution to corporate life and management of the department and institution through participation in academic and administrative committees (Maxim Score=15)**

i. **Administrative Responsibilities** (Dean, Principal, Management Council Member, Director, IQAC Coordinator, Head of Department, Chairperson/Convener/Coordinator, Teacher in Charge that require regular office hours)

Sr. No.	Administrative Responsibility	Maximum API Score	Actual hours spent per annum	Actual Score (Actual hours spent per annum ÷ 10)	Verified API Score	Page no
1	IQAC Coordinator	-	80	08	-	-
2	HOD, Dpt. Economics		100	10		
3	Organizing Secretary-		25	2.5		

	National Seminar on 15/03/2019					
Total Score of category -II B (i)				20.5		

ii. Participation in (BOS/Academic Council/Senate/any other uni. Committee, Chairman for Ph.D. Open Defense Session, Scrutiny Meetings, Resource person & Referee/Judge for subject related events, Administrative Committee, Editorial Board, LMC, Admission Committee, Campus Development Committee, Library Committee, Standing Committee, Sexual Harassment & Prevention Committee, Membership of Committees on Education/Research, etc.)

Sr. No.	Administrative Responsibility	Maxim. API Score	Actual hours spent per annum	Actual Score (Actual hours spent p. a. ÷10)	Verified API Score	Page no
1.	BOS Chairman (Economics)		40	04		
2.	Member, Bos History	15	10	01		
3.	Member Academic Council - VCK		10	01		
4.	Member NAAC steering Committee		10	01		
5.	SSGM Kapsi AAA Committee Member		10	01		
6.	SARP Kanya College AAA Member		10	01		
7.	B.Com-I Admission Committee-Convener		60	06		
Total Score of category -II B (ii)				15		

CATEGORY- II (B) (i+ii)	Maxim. Score	15	API Claimed	35.5	API Verified	
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II. C. Professional Development Activities (Participation in Seminars/Conferences/ Workshops, Short Term Training Courses, Industrial Experience, Talks, Lectures in FDP, Dissemination and general Articles and any other contribution, etc.)

Sr. No.	Professional Development Activities	Maxim. API Score	Actual hours spent per annum	Actual Score (Actual hours spent p. a. ÷10)	Verified API Score
1	International Seminar at KCK (16/02/2019)	15	10	1	
2	Workshop On IPR (19/02/2019)		10	1	-
3	Workshop on e content development (18 & 19/03/2019)		20	2	-
4	Workshop on NAAC (08 to 10 May 19)		30	3	
5	Workshop on Learning outcome (30/06/19)		10	1	
6	National Workshop on Evaluation Reforms (20& 21/08/19)		20	2	
7	Workshop on SIM Writing (23/09/19)		08	0.8	

Total Score of category -II C	10.8	
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CATEGORY- II (C)	Maxim. Score	15	API Claimed	10.8	API Verified	
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SUMMARY OF CATOGORY II

Sr. No	Nature Of Activity	API Score Allotted	Self Appraisal Score	API Score Verified
1.	A) Student related co- curricular, extension & field-based activities	15	12.8	
2.	B) Contribution to corporate life	15	35.5	
3.	C) Professional Development Activities	15	10.8	
	SUB TOTAL	45	59.1	
	Minimum API Score required	*50	59.1	

Required Score:

*1. Stage 1 to 2 = 50, 2. Stage 2 to 3 = 50, 3. Stage 3 to 4 = 50, 4. Stage 4 to 5 = 50, 5. Stage 5 to 6 = 100

* Teachers may score the balance of points from either Category II or Category III to achieve the minimum score required under Category II + III.

VERIFIABLE CRITERIA:

1. Academic Diary
2. Bio-Metric Generated Slips
3. Attendance Sheet
4. Certification by HOD/Principal
5. Supporting Documents

CATEGORY: III RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

III. A) (i) Published Papers in Refereed Journals as notified by the UGC (25 points per publication)

Sr. No.	Title with page No.	Journal	ISSN /ISBN	Impact Factor	Principal Author/Co-author /Guide	Self Appraisal Score	API Score Verified	Pg. No

1.	Nil							
2.								
Sub Total A (i)								

III. A) (ii) Published Papers in Other Reputed Journals as notified by the UGC (10 pts each)

Sr. No.	Title with page No.	Journal	ISSN /ISBN	Impact Factor	Principal Author/ Co-author / Guide	Self Appraisal Score	API Score Verified	Pg. No.
1.	Nil							
Sub Total A (i)								

III. B) Publications other than journal articles (books, chapters in books)

(i) Text/Reference Books published by International Publishers with ISBN/ISSN as approved by the University and posted on its website. The list will be intimated to UGC. (30 points per book for single author)

Sr. No.	Type of Book & Authorship	Publisher & ISSN /ISBN	Whether Peer reviewed	Principal Author/ Co-author / Guide	Self Appraisal Score	API Score Verified	Pg.No. of relevant Document
	Nil						
Sub Total B (i)							

(ii) Subject Books published by National level publishers with ISBN/ISSN or State/Central Govt. Publications as approved by the University and posted on its website. The list will be intimated to UGC. (20 points per book for single author)

Sr. No.	Type of Book & Authorship	Publisher & ISSN /ISBN	Whether Peer reviewed	Principal Author/ Co-author / Guide	Self Appraisal Score	API Score Verified	Pg. No.
	Nil				00		

(iii) Subject Books published by other local publishers with ISBN/ISSN as approved by the University and posted on its website. The list will be intimated to UGC. (15 points per book for single author)

Sr. No.	Type of Book & Authorship	Publisher & ISSN /ISBN	Whether Peer reviewed	Principal Author/ Co-author / Guide	Self Appraisal Score	API Score Verified	Pg.No. of relevant Document
	Nil				00		
Sub Total B (iii)					00		

(iv) Chapters in Books published by National and International level publishers with ISBN/ISSN as approved by the University and posted on its website. The list will be intimated to UGC. (International- 10 points per chapter, National-05 points per chapter)

Sr. No.	Title with page No.	Type of Book & Authorship	Publisher & ISSN /ISBN	Whether Peer reviewed	Principal Author/ Co-author / Guide	Self Appraisal Score	API Score Verified	Pg.No. of relevant Document
	Nil							
Sub Total B (iv)						00		

* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than one-by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points; (iv) papers with impact factor above 10 by 25 points. (Joint publication is shared by 70: 30 percent.

III. C) Research Projects:

III C. (i) Sponsored Projects (Major Projects: above Rs. 5 lakhs= 20 Points, Rs. 3 lakhs to Rs. 5 lakhs= 15 Points) & (Minor Projects: Rs. 1 lakh to Rs. 3 lakhs =10 points per project)

Type of Project	Title	Agency	Year of Completion	PI/ Co-PI	Grant (Rs. Lakh)	Self Appraisal Score	API Score Verified	Pg.No. of relevant Document
Nil								
Sub Total C (i)								

III C. (ii) Consultancy Projects (Amount Mobilized with minimum of Rs. 2 lakhs, 10 points for every Rs. 2 lakhs)

Sr. No.	Title	Agency	Year of Completion	PI/ Co-PI	Amount Mobilized (Rs. Lakh)	Self Appraisal Score	API Score Verified	Pg.No. of relevant Document
	Nil							
Sub Total C (ii)						00		

III C. (iii) Projects Outcome/Output: Patent/Technology Transfer/Product Process (Major policy document prepared for international bodies like WHO/UNO/UNESCO/UNICEF etc. Central/ State Govt./ Local Bodies (30 for each Int. /20 for each National level output/ patent. Major policy document of Int. bodies- 30 Central Govt.-20, State Govt-10 & Local bodies-5)

Sr. No.	Title	Agency	PI/ Co-PI	Amount Mobilized (Rs. Lakh)	Self Appraisal Score	API Score Verified	Pg.No. of relevant Document
	Nil						
Sub Total C (iii)					00		

III. D. Research Guidance (For M.Phil. Degree awarded 5 pts per candidate, Ph.D. Degree awarded 15 points per candidate, and Ph. D. thesis submitted 10 points per candidate)

Sr.No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score Claimed	API Score Verified	Pg.No. of relevant Document
M. Phil	-	-	-	-		

Ph.D.	Nil	-	-	-		
Sub Total D				00		

III E. Fellowship, Awards and Invited lectures delivered in Conferences/Seminars

III E. (i) Fellowship/ Awards (Fellowship/Awards from academic bodies/ associations- International Level= 15 points per awards/fellowship, National Level= 10 points per awards/fellowship, State/Uni. Level= 05 points per awards/fellowship)

Sr. No.	Fellowship /Awards	Year	Level	Academic Body/ Association	API Score Claimed	API Score Verified	Pg.No
Sub Total E (i)					00		

III E. (ii) Invited Lectures/Papers (International level 7 per lecture, National level 5 per Lecture, State / University Level 3 per Lecture)

a) Invited Lectures

Sr. No.	Title of Lecture /Academic Session	Title of Seminar/ Conference	Organized by	Level	API Score Claimed	API Score Verified	Pg. No
1							
Sub Total E (ii). (a)							

b) Papers Presented (International Level 5, National Level 3, State/Uni. Level 2 per Paper)

Sr. No.	Title of Research Paper	Title of Seminar/ Conference	Organized by	Level	API Score Claimed	API Score Verified	Pg. No
1	E-NAAM : One Nation One Mandi	Plight of Indian Farmers: Issues and Challenges	Kamala College, Kolhapur	International	5		
2.	WUA: Way of Water Management	SUEAK Conference	Shri Sanpatrao Mane Mahavidyalaya, Khanapur	State level	2		
Sub Total E (ii). (b)					7		

The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period.

III (F) Development of e-learning delivery process/material (10 per module)

Sr. No.	Short description	Class	API Score Claimed	API Score Verified
-	-	-	-	-

SUMMARY OF CATEGORY III

Details	By Candidate	By Committee	Remark
Total A)	-		
Total B)	-		
Total C)	-		
Total D)	-		
Total E)	7		
Total F)	-		
Grand Total	7		

List of Enclosures: (Please attach copies of certificates, letters, Sanction orders, research papers etc. wherever necessary)

PBAS based API Summary

Details	API Score Claimed	API Score Verified
Category-I	129.29	
Category-II	50	
Category-III	7	
Total Score	186.29	

Principal
M. V. S. Reddy
M. V. S. Reddy College
Tirumala

