



SHRO SYSTEMS PRIVATE LIMITED

An ISO 9001:2015 Certified Company

IT Infrastructure & Solutions | Data Center Services | Cloud Services

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Date: 13-03-2023

To,

Mr. Durga yadav,

Permanent Address: Ashtekar nagar plt.No 13 DP Road Line Bazar kasaba Bawada Kolhapur

Current Address: Ashtekar nagar plt.No 13 DP Road Line Bazar kasaba Bawada Kolhapur

Appointment letter

Dear Durga,

We have pleasure in appointing you as **Desktop Support Engineer** for **Support Department** in our organization, effective from **06.03.2023** on the following terms and conditions:

1. Placement & Compensation

You will be placed in the appropriate band / responsibility level of the Company and will be entitled to compensation (salary and other applicable benefits) as detailed in **Annexure "A"**. Compensation will be governed by the rules of the Company on the subject, as applicable and/or amended hereafter.

2. Posting & Transfer

Your initial posting will be at "HSBC - Pune". However, your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the company may determine, to any department / section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service applicable at the new placement location.

3. Probation:

That you will be on probation for a period of **three months**. The period of probation can be extended at the discretion of the Management and you will continue to be on probation till an order of confirmation has been issued in writing.

4. Full time employment

Your position is a whole time employment with the Company and you shall devote yourself exclusively to the business and interests of the company. You will not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly (except as shareholder / debenture holder), in any other trade or business during your employment with the company, without permission in writing of the Board of Directors of the Company. You will also not seek membership of any local or public bodies without first obtaining specific permission from the Management.

5. Confidentiality

You will not, at any time, during the employment or after, without the consent of the Board of Directors