

Dr. Kavita Tiwade  
Head, Department of English  
Vivekanand College, Kolhapur  
(Empowered Autonomous)  
Date- 11/09/2023

To,  
The principal,  
Vivekanand College, Kolhapur (Empowered Autonomous)

Subject – Request for permission to visit the library of Shivaji University

Respected Sir,

The department of English of our college has organised a visit to the Library of Shivaji University and the Language Laboratory of the Department of English, Shivaji University, Kolhapur for B.A. I, II, III (Opt. & Special English) students on 14/09/2023.

Kindly give us permission.

Thanking you.

Yours faithfully,



Dr. Kavita Tiwade

Head, Department of English

**Head**

DEPARTMENT OF ENGLISH  
VIVEKANAND COLLEGE  
KOLHAPUR (EMPOWERED AUTONOMOUS)

मंजूरिसाठी स्तार

11/09/23

Allowed

11.7.23

"Education for Knowledge, Science and Culture."

-Shikshanmaharshi Dr. Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha's

**VIVEKANAND COLLEGE, KOLHAPUR (Empowered Autonomous)**

**Department of English**

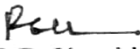
**NOTICE**

Date: 11<sup>th</sup> September 2023

All the students of B.A. I, II, III (Opt. & Special English) are informed that visit to the Library of Shivaji University and the Language Laboratory of Department of English, Shivaji University, Kolhapur is organised on Thursday, at 11.00 a.m. The attendance of the students is mandatory.

  
Dr. Kavita Tiwade

Head, Department of English

  
Dr. R.R. Kumbhar  
PRINCIPAL  
Vivekanand College  
Kolhapur



Shri Swami Vivekanand Shikshan Sanstha's  
**VIVEKANAND COLLEGE, KOLHAPUR** (EMPOWERED AUTONOMOUS)

2130, 'E' Tarabai Park, Kolhapur, Tal. Karveer, Dist. Kolhapur -416003

Affiliated to Shivaji University, Kolhapur (M.S.)

NAAC Reaccredited : "A" (CGPA 3.24)

College with Potential for Excellence by U.G.C., New Delhi

"Star College" by D.B.T. Govt. of India

ISO 9001 : 2015



(अधिकारप्रदत्त स्वायत्त)  
कोल्हापूर

Ph. : 0231-2658612 Fax : 0231-2658840 Resl.: 0231-2653962 Website : www.vivekanandcollege.ac.in E-mail : info@vivekanandcollege.org

Founder  
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D.Lit.

President  
Hon. Chandrakant Dada Patil  
MLA

Chairman  
Prin. Abhaykumar Salunkhe  
M.A.

Secretary  
Prin. Mrs. Shubhangi Gawade  
M.Sc., B.Ed.

Principal  
Dr. R. R. Kumbhar  
M.Sc., M.Phil., Ph.D.

Ref. No. VCK/1370/2023-24

Date : 12/9/2023

To,  
The Librarian,  
Barr. Balasaheb Khardekar Library,  
Shivaji University, Kolhapur

Sub : Visit to the library


Respected Sir/Madam

The students of B.A. I (Opt), B.A.II(Opt) & B.A. III (Spl. Eng.) and our teachers are going to visit the library as a study tour on 14<sup>th</sup> Sept. 2023. All the 20 students along with the teachers are eager to see the system in the library. Kindly allow them and oblige.

Waiting for your positive response.

Thanking You.

Yours faithfully,

  
Dr. R. R. Kumbhar  
PRINCIPAL  
Vivekanand College  
Kolhapur



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Jr. College Recog No. H.S.C / 1074/R-1/DT : 8-8-1976  
Jr. College Code No. 23-09-002  
Jr. College U.Dise No. 27341301006

"ज्ञान, विज्ञान आणि सुसंस्कार यांसाठी शिक्षण प्रसार"  
-शिक्षणमहर्षी डॉ. बापूजी साळुंखे

Estd.: June 1964

Shri Swami Vivekanand Shikshan Sanstha's  
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Secretary  
Prin.Mrs. Shubhangi Gawade  
M.Sc., B.Ed.

Principal  
Dr. R. R. Kumbhar  
M.Sc., M.Phil., Ph.D.

Ref. No. VCK/ 1370/2023-24

Date : 12/9/2023

To,  
The Head,  
Department of English,  
Shivaji University, Kolhapur

Subject: Visit to the Language Laboratory


Respected Sir/Madam


The students of B.A. I(Opt), B.A.II(Opt) & B.A. III (Spl. Eng.) and our teachers are going to visit the Language Laboratory as a study tour on 00.14<sup>th</sup> Sept. 2023 at 11am. The 20 students along with the teachers are eager to see the system in the Laboratory. Kindly allow them and oblige.

Waiting for your positive response.

Thanking You.

Yours faithfully,

  
Dr. R. R. Kumbhar  
PRINCIPAL  
Vivekanand College  
Kolhapur


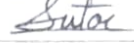
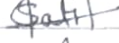



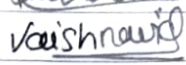



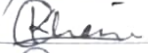


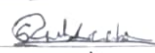
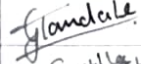
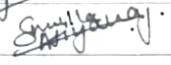
  
Department of English  
Shivaji University,  
Kolhapur-416004

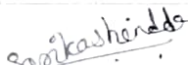
Activity: Visit to Library & Language Laboratory


Class: B A (Eng) I, II & II.

Date: 14/09/2023

**Attendance**

Sr. no.	Name of Student	Roll No.	Signature
1.	Shital Prakash Walvekar.	-	
2.	Asmita Bhagwan Sutar.		
3.	Sneha Sahas Patil.		
4.	Madhura Prakash Magdum		
5.	Shabda Balaji Waghmode		
6.	Sheeya Mhadareu Mandekar		
7.	Vaishnavi Vikram Dhenge		
8.	Prachi Dinkar More		
9.	Diksha Gautam Kamble		
10.	Rukkaya Bori		
11.	Fiza Khan		
12.	Ayub Shabir Sahani		
13.	Sanika Shahaji chopade		
14.	Sahil Nareesh Kamble		
15.	Gaurangi Sardar Tandale		
16.	Safiyanaaj Salim Mulla		

  
Subject Teacher

  
Head, Department of English,  
Vivekanand College, Kolhapur (Empowered Autonomous)

## **A REPORT**

### **Visit To the University Library and Language Laboratory**

One day Library visit was organised by the Department of English, Vivekanand College, Kolhapur to the central library of Shivaji University, Kolhapur. As decided, on Thursday, 14<sup>th</sup> September, 2023, our students from B.A. I, II and III along with faculty members of the department departed at sharp 11.00 am in the morning from the college premises.

The library is situated in the premises of the Shivaji University, Kolhapur, established in 1962. It is named after Barr. Balasaheb Khardekar who was an eminent educationalist. The whole building and the complete database of the library is computerized. The library has rich collection of 2.9 lakhs printed books and 5000 E-Journals. The building of the library is divided into various sections. The ground floor covers the administrative office, book ordering section, reference section and water and sanitary facility. The first floor of this building includes Archival Cell, Scanner room and the Department of LIS and reading hall whereas on the second floor there is a separate periodical section as well as this floor has the internet browsing section.

When we reached at 11 am at the library, we were greeted by the library staff there. First of all, one of the staff members introduced us to the OPAC Web system (Online Public Access Catalogue) of the library. They gave us information about the system which helps to search online catalogue of the books through title wise or author wise. Then, we were taken to the book ordering section of the library where the library staff demonstrated us how the books are issued by using the barcode system. After that we turned to the stack section, where they showed us, the books kept according to the various subject titles. Later on, we went to visit Archival Cell on the first floor the conversationalist who gave us a lot of information about this cell. He gave details about this cell, which provides the facilities for processing archival material such as rare books, historical documents, manuscripts etc. Many important and great people had donated various old manuals and handwritten books to this cell. It is famous for rich literature too and so; many foreigners visit this cell to study historical records.

Then, we were given the tour of the periodical section and the internet cell respectively. In the periodical section, there are almost 500 Indian and Western periodicals. We took our time to see it and browsed through many of the periodicals kept in those sections. We saw that many of the old periodicals were bound together in the form of books and from them many volumes were created and kept there.

Then we went to the internet cell where we got the information about how internet can be effectively used to search E-books and E- journals for research purpose. After that we were taken to the reference section. In this section, we saw various racks of encyclopaedias, master plots, and dissertations of M.Phil. And Ph.D. thesis, and also different Govt. and private reports and statistical data too.

Afterwards, we planned to visit English Department so that our students would get accustomed with the facility of Language Laboratory named as Language Resource Centre.

As per our plan, we entered into English Department and had a round of it. One of the faculty members of the department took us then to the Language Laboratory. He introduced us with the equipment in the Language Laboratory and overall working procedure of it. He also explained the relevance of the language laboratory in the present scenario to learn language. After delivering his speech on language learning and language laboratory, he had an interaction session with the students. Here our visit came to an end. It was very helpful in developing the researching ability of the students.



Dr. Kavita Tiwade

Head, Department of English  
**Head**

DEPARTMENT OF ENGLISH  
VIVEKANAND COLLEGE  
KOLHAPUR (EMPOWERED AUTONOMOUS)



Infront of the Central Library of Shivaji University, Kolhapur



Introduction of OPAC Web System





Infront of Language Laboratory of English Department, Shivaji University , Kolhapur



Introduction of working procedure in the Laboratory