

## "Education for Knowledge, Science, and Culture" - Shikshanmaharshi Dr. Bapuji Salunkhe Shri Swami Vivekanand Shikshan Sanstha's

# Vivekanand College, Kolhapur (Autonomous)

### Student progression 2020-21

Sr.No.	Name of The Student	Year of Graduation	Present employment status (Employed/ Govt. employed/Self employed)
4	Thorat Anuraj Mahadev	2020-21	Bhumi Abhilekh - JMK Geosoft Solution pvt. ltd
6	Narvekar Mahesh Manjunath	2020-21	Businessman at Kolhapur
7	Patil Avantika Krishnat	2020-21	GIS Expert Mumbai
8	Jadhav Sumit	2020-21	GIS Expert Mumbai

ESTD. CO JUNE 1964 1964

Dr. H. P. Patil

HEAD
DEPARTMENT OF GEOGRAPHY
VIVEKANAND COLLEGE, KOLHAPUR
(AUTONOMOUS)

Hati

#### Shelter Associates: Offer as Junior GIS Analyst

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#### **HR** Admin < **HR** @ shelter-associates.org >

Mar 6, 2023, 3:09 PM

to me, PD, Sandhya, Pratima, Sunita

Dear Avantika, Greetings of the day!

In line with the interview conducted with you and further communication regarding your willingness to join Shelter Associates, we are pleased to offer you the position of **Junior GIS Analyst** at Pune Office, on employment basis for the period from 1st April 2023 to 31st March 2024,

The total Cost to Shelter Associates offered to you on monthly basis would be Rs.21046/- only, the break up is as follows:

Please note you will be on probation from 1st April 2023 to 1st July 2023 and the continuation of employment contract shall be subject to successful evaluation at the end of your probation period.

Kindly acknowledge the acceptance of this offer latest by 10th March 2023

We look forward to a long and fruitful association with you.

Please find the venue to join on the date of joining at 9.30am along with a checklist of joining documents as attached herewith.

#### **Shelter Associates**

Flat A/17, Sarasnagar Siddhivinayak Society, Opposite Nehru Stadium, Behind Anand Mangal Karyalaya, Shukrawar Peth, Pune, 411 002

#### Contacts:

Mrs.Sandhya Gokhale- +91-9373720490 Mrs. Leena Satpute - +91-9922448390(Administrator at Pune Office)

We welcome you to Shelter Family and look forward to working with you in the days to come.

Regards,

Archana Naikwadi HR Manager <u>Shelter Associates</u> A/17 Sarasnagar Siddhivinayak Society Shukrawar Peth Pune 411002

Tele: 91-20-24440363, 24482045



#### LETTER OF APPOINTMENT

Date: 14th Dec 2023

Name: Sumit Dhanpal Jadhav Address: 268/31, Flat No-2, Heramb Plaza, Shanti Nagar Kohlapur, MH – 416005

#### Dear Sumit,

We write with reference to the interview you have had with us; we are pleased to appoint you as **GIS Executive** in **Drone Destination Limited** at Haryana with effect from **06**<sup>th</sup> **Dec 2023** on the following terms and conditions:

- 1. Your emoluments and perquisites are attached as an annexure to this letter, will be subject to all such statutory deductions.
- 2. You may be required to work in shifts or perform extended hours of work as may be necessary and called upon to do so at the sole discretion of the Management.
- 3. You are required to ensure that all times you carry yourself in a manner that reflects high prestige and the image of the company.
- 4. You will be governed by the Company's service regulations as applicable and amended from time to time. You shall also be bound with specific instructions and directions issued to you during the course of your employment.
- 5. The Employee shall not except as authorized or required by his obligations in terms hereof, reveal to any person or company any of the trade secret or confidential information, information contained in any manuals or dealings or any information concerning the organization, business, finances, transactions, or affairs of the Company ("Confidential Information"), which may come to the Employee's knowledge and/or be imparted to him by the Company during his employment hereunder. The Employee agrees to hold in strict confidence all such confidential information entrusted to him by virtue of his employment with the Company.
- 6. During employment, employee shall not take up any other job/assignment in any capacity, whether remunerative or honorary, and/or employee shall not engage in any business of whatsoever nature without the permission of the management in writing.
- 7. While you are being posted at Haryana, please note that your services are transferable to any other location / city / office within India or overseas, or to any associate companies in existence or may be established later on. Upon such transfer, rules & regulations applicable to such a post or at the place of transfer will automatically become applicable to you.



- 8. At the time of your leaving the service of the company, you will be obliged to account for and return all property of the company in your possession, custody or charge.
- 9. In the event of any loss caused to the company by your negligence, default or any breach of rules or operational/administrative instructions, you shall be liable to make good and pay the same to the Company.
- 10. In the event of you desiring to leave the services of the organization at any time, you shall give one-month notice in writing. No type of leave may be availed during this notice period and you will be required to fulfil your professional duties for the entire duration of the stipulated notice period. The management however reserves the right at its sole discretion to waive or reduce such notice period without paying the salary, allowance, or any entitlements whatsoever in lieu of the unexpired portion of the notice period. The management would also be entitled to terminate your services, without assigning any reason, by giving you one-month notice in writing, or payment in lieu of such notice. However, this period would be reduced if you are found medically unfit or remain willfully absent or are otherwise unable to perform your duties.
- 11. At any point during your employment, if it is found that you gained the employment through unfair / dishonest means or you commit acts of misconduct, fraud malpractice or any other such act which brings the company or its personnel in disrepute; your services shall be terminated immediately without notice and without making any payment in lieu of notice.

This communication supersedes and remains valid above and for all previous communication or mail or similar letter given or sent to you in this regard.

Kindly sign and return the duplicate copy of this letter by way of acknowledgement and acceptance.

On behalf of the Management, we welcome you to our organization and assure you a challenging and fulfilling career path in your long-term association with us.

We wish you a bright and prosperous career.

Yours sincerely,

For Drone Destination Limited (Formerly known as Drone Destination PVT LTD)

Manager HR



I hereby accept and agree to this employment contract. I promise to abide by the policies and regulations of the company.

Name	:	
Signature	:	
Date	:	