

Date: 31/08/2023

APPOINTMENT LETTER - CONTRACTUAL EMPLOYMENT

Emp. Name: Nandini Ananda Kakade
Address: Ratnagiri road, Ambewadi, Kothapur-411029
Email ID: nandnikakade93@gmail.com
Contact No: 9689393594

Dear Nandini,

We are pleased to offer you, the position of **Information Desk Trainee** with **TRADE NET WEALTH BROKING PRIVATE LIMITED** on the following terms and conditions:

1. Commencement of employment

Your employment will be effective, as of from **31st Aug 2023 to 30th Aug 2024**

2. Job Title and Location

Your job title will be **Information Desk Trainee** initial place of posting is at our **HO** but your services can be transferred to any of our office, sections, or departments and that you will be required to work in any shift or timing if found necessary.

3. Salary

You will be paid a consolidated amount of - **Rs.129600/- (Rs. One Lakh Twenty Nine Thousand six hundred only) per annum. (i.e. Rs. 10800/- per month).**

4. Hours of Work

You will be required to work for such hours as necessary for the proper discharge of your duties to the company and you are expected to work not less than [NINE Hours] hours each day, and if necessary for additional hours depending on your responsibilities.

5. You are not eligible for any other benefits / perquisites except mentioned above CTC.

6. Leave/Holidays

6.1 You are entitled to casual leave of [12] days.

6.2 The Company shall notify a list of declared holidays in the beginning of each year.

7. Company Property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company