



“Education for Knowledge, Science & Culture”
Shikshanmaharshi Dr.Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha's
VIVEKANAND COLLEGE, KOLHAPUR (AUTONOMOUS)

DEPARTMENT OF HOME SCIENCE

Notice of the Meeting

2022-2023

Date :4\08\2022

A meeting of the Department of Home Science Vivekanand College, Kolhapur (Autonomous) has been convened on Saturday 6\08\2022 at 10:00 a.m.in the Home Science Department.All the faculty members are required to attend the meeting.

Agenda-

- 1) To confirm the minutes of last meeting.
- 2) Distribution of workload.
- 3) Preparation of departmental academic calendar.
- 4) Preparation of Teaching Plan according to workload distribution
- 5) To discuss on results of previous exams.
- 6) Any other issue with the permission of the chair.

Name of the faculty-

Ms. U.S. Khot

Ms.S.S.Patil

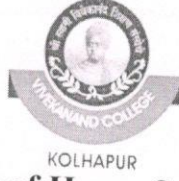
Ms. K.V. Katare




Urmila Khot

HoD Home Science
Head of the
Department of Home Science
Vivekanand College, Kolhapur

Shri Swami VivekanandShikshanSanstha's
VIVEKANAND COLLEGE (AUTONOMOUS), KOLHAPUR



Department of Home Science
Minutes of Departmental Meeting

Date: 6 \ 08 \ 2022

The meeting of all faculty members of the Department of Home Science was held in home Science department on Saturday 6\08\2022 under the Chairmanship of head of department Prof. Ms. U. S. Khot

Member Present

Ms. U.S. Khot

Ms.S.S.Patil

Ms. K.V. Katare

Item No.1: To confirm the minutes of last meeting.

The minutes of previous meeting dated on 5 / 5 /2021 were read & confirmed.

Item No.2; Distribution of workload.

Distribution of workload as follows:

Ms. U.S. Khot

Class	Paper no.	Theory	Practical	Total
B. A. I	I,II	02	06	08
B. A. II	III , V	02	02	04
B. A. II	IV , VI	02	02	04
B. A. III	VII , XII	01	-	01
B. A. III	VIII , XIII	01	-	01
Total		08	10	18

Ms.S.S.Patil

B. A. VSCC - 2 2 4

Class	Paper no.	Theory	Practical	Total
B. A. III	VII ,XII	02	04	06
B. A. III	X , XV	0	04	04
B. A. III	XI , XVI	02	02	04
Total		04	10	14

Ms. K.V.Katare

B. A. VSCC - 2

Class	Paper no.	Theory	Practical	Total
B. A. III	VII , XIII	03	04	07
B. A. III	IX , XIV	04	-	04
B. A. III	X, XV	03	-	03
Total		10	04	14

Item No.3) Preparation of departmental Academic Calendar .

It was decided to prepare an academic calendar and to organize various Activities accordingly.

Item No.4) Preparation of Teaching Plan according to workload distribution

It was decided to prepare Teaching Plan according to workload distribution.

Item No.5) To discuss on results of previous exams.

It was decided that result of previous exam should be analyzed.

Item No.6) Any other issue with the permission of the chair

As there was no other business the meeting ended with a vote of thanks.



Urmila Khot

HoD Home Science

Head of the
Department of Home Science
Vivekanand College, Kolhapur