

SHIVAJI UNIVERSITY, KOLHAPUR
Annual Self Appraisal Report (ASAR)

As per 7th Pay UGC Regulation 18th July, 2018 and

Govt. of Maharashtra Resolution 8th March, 2019

**For College Professor /
University Associate Professor / Professor**

Academic Year : 2024 -2025

(Duration : From 15th June 2024 To 30 April 2025)

A. General Information

- a) Name (Surname first) : KHOT URMILA SANJAY
- b) Designation : Associate Professor & Head
- c) College / University : Vivekanand College, Kolhapur (Empo.Auto.)
- d) Department : Home Science
- e) Date of Birth : 24-03-1967
- f) Date of Appointment : 01-07-1989
- g) Total Teaching Experience : UG: 35Years PG:- Nil-
- h) Permanent Address (with Pin code) : 16/1385 Near Dr.Dhawle Resi. Ichalkaranji.

Mobile No. : 9552572013

Email : uskhot1008@gmail.com

B. Academic Qualifications

Sr. No.	Exam. Passed	University	Year	Subject	%	Grade / Class
1	B.A.	Shivaji University, Kolhapur	June 1987	Home Science	61.11 %	First Class
2	M.A.	Marathwada University Aurangabad	June 1989	Home Science	78.75 %	First Class with dist. Merit First
3	Ph. D.	Dr. Babasaheb Aambedkar Marathwada University, Aurangabad	Jan 2023	Home Science	--	--



C. Research / Fellowship / Research Training Program:

Sr. No.	Research	Title of Work / Thesis	University / Institute

D. Experience :

Sr. No.	Designation	Name of Employer	Salary with Grade Pay/ Academic Level	Date of		Experience in years
				Joining	To date/leaving	
1	Lecturer	Smt.A.R.P. Kanya Mahavidyalaya Ichalkaranji	2200-75-2800-100-4000	01-07-1989	01-06-1997	8 Years
2	Lecturer (Sr. Grade)	Smt.A.R.P. Kanya Mahavidyalaya Ichalkaranji	3000-100-3500-125-5000	01-07-1997	01-06-2000	3Years
3	Lecturer (Selection. Grade)	Smt.A.R.P. Kanya Mahavidyalaya Ichalkaranji	12000-420-18300	01-07-2000	01-06-2006	6 Years
4	Associate Professor	Smt.A.R.P. Kanya Mahavidyalaya Ichalkaranji	9000/- Academic Level - 13A	01-07-2006	22-02-2021	14Years
5	Associate Professor	Vivekanand College Kolhapur	9000/- Academic Level - 13A	23-02-2021	28-3-2025	4Years
6	Professor	Vivekanand College Kolhapur	10000/- Academic Level -14	29-3-2025	Till date	
Total Experience in years						35Years

E. Orientation / Refresher / Short Term Course Completed :

Sr. No.	Course	Duration	University / Institute



Appendix II

Table 1

Assessment Criteria and Methodology for University/College Teachers

Table 1.1: Teaching –

Activity	Percentage Obtained	Grade Claimed	Grade Verified
$455/520 \times 100 = 87.5\%$ Teaching- $\frac{A}{B} \times 100 = \text{-----} \%$ Where A: Number of classes (Lectures) taught B: Total classes (Lectures) assigned (Classes taught includes sessions on tutorials, lab and other teaching related activities)	87.5%	Good	Good

Grading Criteria :80% & above - Good, Below 80% but 70% & above - Satisfactory

Less than 70% - Not satisfactory.

Note: Strike out whichever is not applicable.

Table 1.2: Involvement in the University/College students related activities/research activities:

Sr. No.	Activity	Grade Claimed	Grade Verified	Page No.
(a)	Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. Number of activities : 9. 1) BOS Chairman VCK Home Science 2) Head, Dept. Home Science 3) BOS Member Kamala College Kolhapur (Autonomous) Home Science Expert VC Nominee 4) BOS Member Shivaji University Kolhapur 5) Subject Expert for VC Nominee of teacher selection committee Kamala College Kolhapur (Autonomous) 6) Chairperson- ICC committee 7) Member Women Empowerment Cell 8) Member Discipline committee 9) Chairman of Paper Setting- B.A. -I, II, III	Good	Good	



(b)	<p>Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation. Number of activities : 3</p> <ol style="list-style-type: none"> 1) Paper Setter- B.A. I and II 2) Evaluation – B.A. I, II and III 3) Jr. Supervisor - B.A., B.Com, B.Sc March -April 2025 			
(c)	<p>Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. Number of activities :5</p> <ol style="list-style-type: none"> 1) Guest lecture on Employment opportunities in Embroidery 20/09/2024 2) Study Visit-Abhivrudhi Silk India Exhibition 21/01/2025 3) Coordinator- Food Fare Committee – Vivekanand Mohotsav 04/02/2025& 05/02/2025 4) Google Classroom- B.A. I & B.A. II 5) Guest lecture on Energy Audit: Case study on household energy and water consumption 17/03/2025 			
(d)	<p>Organizing seminars/ conferences/ workshops, other college/university activities. Number of activities : 2</p> <ol style="list-style-type: none"> 1) One-day Workshop on Cake & Cookies 10/ 08 /2024 2) Resource Person in One Day Workshop on Revised Syllabus of BA-I (NEP 2.0) 			



	Home Science Sem. I Paper I at Smt. A. R. Patil Kanay Mahavidyalaya Ichalkaranji on.27th Aug. 2024			
(e)	Evidence of actively involved in guiding Ph.D students. Number of Students:.....			
(f)	Conducting minor or major research project sponsored by national or international agencies. Number of Projects: Major:..... Minor:....			
(g)	At least one single or joint publication in peer reviewed or UGC list of Journals. Navjyot ISSN No 2277-8063 Bharatkala Koushalya Sampadanane Mahilanmadhye Honara Badal: Ek Abhyas			

Grading Criteria : Good - Involved in at least 3 activities

Satisfactory - 1-2 activities

Not-satisfactory - Not involved / undertaken any of the activities

Note: i) Number of activities can be within or across the broad categories of activities

ii) Strike out whichever is not applicable.


Overall Grading:


Sr. No.	Grade	Criteria
1	Good	Good in teaching (Table 1.1) and satisfactory or good in activity at Table 1.2.
2	Satisfactory	Satisfactory in teaching (Table 1.1) and good or satisfactory in activity at Table 1.2.
3	Not Satisfactory	If neither good nor satisfactory in overall grading



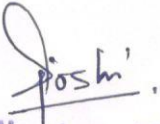
Note: For the purpose of assessing the grading of Activity at Table 1.1 and Table 1.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

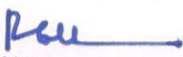
Overall Grading				
Sr. No.	Grade Claimed	Overall Grade Claimed	Grade Verified	Overall Grade Verified
Table – 1.1	Good	Good	Good	Good
Table–1.2	Good		Good	


Signature of the Faculty


Signature of HOD/Director/Co-ordinator
HEAD
DEPARTMENT OF HOME SCIENCE
VIVEKANAND COLLEGE, KOLHAPUR
(EMPOWERED AUTONOMOUS)




Coordinator - IQAC
Vivekanand College,
Kolhapur


Signature of Principal/ Director/ Vice Chancellor
PRINCIPAL
VIVEKANAND COLLEGE, KOLHAPUR
(EMPOWERED AUTONOMOUS)