# Sri Swami Vivekanand Shikshan Sanstha's

# Vivekanand College, Kolhapur (Autonomous)

# Department of Microbiology (UG)

### Academic Year 2021-22

### Notice of the Meeting

All the faculty members of Microbiology Department of Vivekanand College (Autonomous), Kolhapur are hereby informed that the Meeting of the Department is scheduled on 1<sup>st</sup>Oct. 2021 at 12.00 pm. in the Microbiology Department. Please make it convenient to be present on time. The agenda of the meeting is as follows.

#### **AGENDA**

- 1. Confirmation of minutes of previous meeting.
- 2. To discuss the theory and practical workload of B.Sc. I, II, III Microbiology
- 3. To distribute the syllabus of B.Sc. I, II, III Microbiology.
- 4. To start bridge course for B.Sc. II and B.Sc. III
- 5. To start add on course / value added course.
- 6. To prepare for research projects for different funding agencies.
- 7. To prepare for AAA
- 8. To discuss on academic calendar of departmental activities.
- 9. To distribute departmental work.



Dr.G.K.Sontakke
Incharge Head
Department Of Microbiology
Vivekanand College, Kolhapur.
(Autonomous)

#### Sri Swami Vivekanand Shikshan Sanstha's

# Vivekanand College, Kolhapur (Autonomous)

Department of Microbiology(UG)

#### Academic Year 2021-22

## Minutes of Meeting of Faculty members of Microbiology Dept. Held on Saturday, 1<sup>st</sup>Oct., 2021

Minutes of meeting of faculty members held on Saturday, 1<sup>54</sup> Oct., 2021 at 12.00 p.m. in the Department of Microbiology

#### Present:

Ms. V. V. Misal Head of Department
 Ms. S. A. Pise Faculty member
 Ms. S. V. Jadhav Faculty member
 Mr. S. D. Gabale Faculty member

At the outset, the Head of Department welcomed the members for attending the 1st meeting of Microbiology department teaching staff. The head of department further expressed special thanks all faculty members for sparing time from their busy schedule to attend the meeting. After that the agenda items were taken up and the all faculty members approved the following resolution.

#### Minutes -

- 1. Confirmation of minutes of previous meeting was approved.
- 2. Theory and practical workload was distributed.
- 3. B.Sc. I, II and III syllabus was distributed.
- 4. The syllabus time table and for the bridge course for B.Sc.II and B.Sc. III was prepared.
- 5. For this semester Industrial waste water management course was approved.
- 6. Research areas were discussed and finalized to submit the project for different funding agencies.
- 7. Plan to complete Department profile of 2018-19,2019-20, 2020-21 upto November 2021.
- 8. Enlisted and planed the departmental activities for academic year .
- 9. Departmental work is distributed to faculty.

The Meeting ended with thanks to the Chair



Dr.G.K.Sontakke Incharge Head
Department Of Microbiology
Vivekanand Cottage, Kolhapur.

#### Sri Swami Vivekanand Shikshan Sanstha's

## Vivekanand College, Kolhapur (Autonomous) Department of Microbiology (UG)

### Academic Year 2021-22

### Staff meeting

Date- 01/10/2021

Time-12.00 pm

Sr. No.	Name of the Member	Designation	Signature
1	Dr.G. K. Sontakke	Head of the Department	E.
2	Ms. Vrushali Vishwasrao Misal	Assistant professor	Allin .
3	Mr. Suraj Dipak Gabale	Assistant professor	Qui.
4	Ms. Shweta Arvind Pise.	Assistant professor	NE .
5	Ms. Snehal Vilas Jadhav.	Assistant professor	Quadras

