

APPT/Coforge BPS/2024

Date – 17-Oct-2024

VIJAY SANJAY KADAM

Kolhapur , Maharashtra

India

Dear VIJAY ,

Congratulations! We have pleasure in offering you the position **TEAM MEMBER**.

You will be paid **Monthly Gross Salary of Rs. 17,632/-** Please report to work on or before **21-Oct-2024, at 10:00 AM** along with the documents/items listed in the Annexure. This offer of employment is subject to background verification, antecedents, and testimonials. You will be required to undergo training and the company will conduct regular performance evaluation.

You are initially appointed on a six-monthly probation period. The Company reserves the right to extend the probation period at its sole discretion. Your services shall be deemed to be on probation until you receive a formal confirmation in writing. The Company reserves the right to terminate employment if your performance is not found to be satisfactory during the Probation period.

Your appointment is subject to you being found medically fit by the designated medical officer of the company. To this extent you will be required to undergo certain medical and drug (applicable only for Banking services employees) tests at the laboratory identified in the attached reference letter. Please contact the laboratory directly to fix up an appointment to ensure the reports reach us by **21-Oct-2024**.

This offer of employment is valid up to **21-Oct-2024**, beyond which this will be treated as cancelled.

You will be given a detailed appointment order upon joining the company and completing required joining formalities.

We welcome you to join the team envisioning to excel!

Yours sincerely,

For Coforge BPS Pvt. Ltd.



Pankaj Khanna

Chief People Officer

1. Salary break-up sheet Documents/things required at the time of joining Coforge BPS Pvt. Ltd
2. Referral letter for medical tests

I agree & accept the terms and conditions of employment as mentioned above and will join on _____.

Name: _____ Signature: _____

Address: _____ Phone: _____

_____ PIN _____ Date: _____