



SERUM INSTITUTE OF INDIA PVT. LTD.

CYRUS POONAWALLA GROUP

Ref. No: SIIL/HR/A - 15169

11 September 2023

Mr. Abhay Bajirao Patil
A/P Pimple T. Thane, Post Waghave
Taluka Panhala, Kolhapur
Maharashtra, Pin: 416230

Dear Mr. Patil,

We have pleasure in appointing you in our Company as **Trainee Officer** based at Pune on the following terms and conditions.

1. Date of Appointment

Your Training period is effective from **11 September 2023 to 10 September 2024**. On completion of this period, your training is liable to be terminated. No separate letter of termination would be issued and you would be relieved automatically.

2. Remuneration

Your emoluments / entitlements are as per Annexure 1.

3. Employee State Insurance / Medical Insurance

You will be either covered under ESI if applicable, as per the prevailing act or Mediclaim Insurance Policy prescribed by the company.

4. Provident Fund


You will be covered under Provident Fund, which will be governed by the Provident Fund Act.

5. Educational Qualification

Your appointment is provisional & subject to your clearance of the Post-Graduation/ degree/diploma with minimum 50% marks (Second Class). Non-compliance to the same will result into termination of services with immediate effect.

6. Leave

You are entitled to get maximum of **30 days** earned leaves during the training period in a year.

15169 Mr. Abhay Bajirao Patil 

Page 1 of 7

